

**FISCAL YEAR 2024 (July 1, 2023 – June 30, 2024)**  
**SCHOOL AND MUNICIPAL SOCIAL WORK SHORTAGE**  
**LOAN REPAYMENT PROGRAM**

*Important – Please note that your Social Security number is needed for identification, verification and processing purposes in furtherance of your request for financial aid. ISAC will only accept an application with an original ink signature and date. Facsimile or emailed copies will not be accepted.*

**WARNING: Any person who knowingly makes a false statement or misrepresentation on this form shall be subject to prosecution to the fullest extent of the law.**

**SECTION 1: BORROWER INFORMATION**

Please enter the following information:

Social Security Number    -   -

Borrower's Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, ZIP Code \_\_\_\_\_

Area Code + Telephone \_\_\_\_\_

Please select one:  Black/African American  American Indian/Alaska Native  
 Asian American  Hispanic/Latinx  Native Hawaiian/ or Pacific Islander  
 Not a minority

Date of Birth (mm/dd/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_

Employer's Name \_\_\_\_\_

Employer's Address \_\_\_\_\_

City, State, ZIP Code \_\_\_\_\_

Citizen  Not a Citizen or eligible noncitizen  
 Eligible noncitizen

**SECTION 2: BORROWER'S LOAN REPAYMENT REQUEST, CERTIFICATION AND RELEASE**

*Before completing this section, please read the entire application, including Section 3: Required Documentation, Section 5: General Information and Instructions, and Section 6: Definitions and Eligibility Requirements.*

I certify that:

- I have worked as a School or Municipal Social Worker in Illinois for at least the past 12 consecutive months.
- I am a resident of Illinois.
- I understand that ISAC will send the proceeds for which I am eligible to the holder/servicer/lender of my loan(s).
- I have read, understand, and meet all of the eligibility requirements for participation in this program as described in Section 6.
- The information that I have provided is true and correct to the best of my knowledge.

Account Number: \_\_\_\_\_ Name as it appears on loan documents: \_\_\_\_\_  
Last, First, M.I.

I authorize my Holder/Servicer \_\_\_\_\_, to provide the loan information requested by the Illinois Student Assistance Commission (ISAC) for the School and Municipal Social Work Shortage Loan Repayment Program Application.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

**SECTION 3: REQUIRED DOCUMENTATION**

The applicant must attach to this application a current account statement (dated within 30 days of this application) for EACH eligible educational loan(s) that contains the information listed below:

- |                                             |                                                 |
|---------------------------------------------|-------------------------------------------------|
| ■ Name of Holder/Servicer                   | ■ Type of Loan (Federal Direct, Stafford, etc.) |
| ■ Payment address of Holder/Servicer        | ■ Monthly payment and outstanding balance       |
| ■ Area code/phone number of Holder/Servicer | ■ Loan Status                                   |
| ■ Account Number                            |                                                 |

**SECTION 4: AUTHORIZING OFFICIAL CERTIFICATION**

*(To be completed by Authorizing Official) Carefully read Section 6. Return the completed application to the applicant in Section 1.*

*I certify, to the best of my knowledge and belief, that: (1) the applicant has met the requirements for loan forgiveness as specified in Section 6; and (2) during the period for which the applicant is seeking forgiveness, the applicant was a School or Municipal Social Worker as specified in the eligibility requirements in Section 6.*

From (mm-dd-yyyy) \_\_\_\_\_ to \_\_\_\_\_

School or Municipality name: \_\_\_\_\_

School or Municipality address (Street, City, State, Zip Code) \_\_\_\_\_

\_\_\_\_\_

School District \_\_\_\_\_ County \_\_\_\_\_

Authorizing Official Name and Title (Printed) \_\_\_\_\_

Authorizing Official's signature \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

## SECTION 5: GENERAL INFORMATION AND INSTRUCTIONS

- Due to a shortage of school and municipal social workers in Illinois, an incentive program has been designed to encourage longevity and career change opportunities. The School and Municipal Social Work Shortage Loan Repayment Program is intended to assist in paying eligible loans to provide an incentive to school and municipal social workers to maintain their careers within Illinois.
- Assistance under this program may be received one time; the assistance cannot exceed the outstanding balance of the eligible educational loan(s) or \$6,500.00 whichever is less. Eligible educational loans include Stafford loans, Graduate PLUS loans, consolidation loans, Perkins student loans, Supplemental Loans for Students, alternative loans and other types of government and institutional loans used for education expenses.
- Proceeds will be remitted directly to the holder/servicer/lender of the loan(s) to be repaid.
- The total number of awards each year is contingent on available funding. If funding is insufficient to pay all eligible applicants, awarding will be based on the date the complete application, with all required documentation, is received in ISAC's Deerfield office and in the following order: first to new qualified minority applicants and then to other new, qualified applicants.
- The documentation required in Section 3 and any other requested documentation must be submitted as a part of this application.
- If the application is incomplete, ISAC will notify the applicant who will have an opportunity to furnish the missing information. The application will only be considered for processing as of the date the application is complete and received at ISAC's Deerfield office.

## SECTION 6: DEFINITIONS AND ELIGIBILITY REQUIREMENTS

### DEFINITIONS

- **Authorizing Official:** the official who has access to employment records that establish your eligibility for loan forgiveness in accordance with the requirements explained in this form, and who is authorized to verify employment at a school or municipality. Depending on your employer this may be the superintendent, a human resource official, principal, or other municipal official.
- **Elementary School:** a public or nonprivate school that provides elementary education as determined by state law.
- **Holder:** an entity that holds your loan promissory note and has a right to collect from you.
- **Loan Servicer:** an entity that collects payments on eligible educational loans, responds to customer service inquiries, and performs other administrative tasks associated with maintaining student loans on behalf of a loan holder.
- **Municipality:** a city, village or incorporated town in the State of Illinois, but does not include a township, county, school district, park district, sanitary district, or any other similar governmental district.
- **Resident of Illinois:** a person who physically resides in Illinois and Illinois is his or her true, fixed and permanent home.
- **Secondary School:** a public or nonprivate school that provides secondary education as determined by state law.

### ELIGIBILITY REQUIREMENTS

- You must be a United States citizen or eligible noncitizen.
- You must be a resident of Illinois.
- You must have an outstanding balance due on an eligible educational loan.
- Not be in default on any federal educational loan, nor owe a refund on any scholarship or grant program administered by the Illinois Student Assistance Commission (ISAC).
- You must meet the following requirements:  
An individual who, on the date of application submission, is currently employed and was employed as a school or municipal social worker for the last 12 consecutive months in the State of Illinois by an:
  - a. Illinois public elementary school;
  - b. Illinois public secondary school; or
  - c. Illinois municipality where the Social Worker does not report directly to a Police Department.

## SECTION 7: RETURNING THE APPLICATION AND ASSISTANCE

Return the completed application and required documentation to:

ILLINOIS STUDENT ASSISTANCE COMMISSION

Dept D

1755 Lake Cook Road

Deerfield, IL 60015-5209

Applicants should keep a copy of the complete application and documents. Incomplete applications or missing documentation will delay any eligibility decision.

If you have questions, please contact a Call Center Representative at 800. 899.ISAC (4722) or [isac.studentservices@illinois.gov](mailto:isac.studentservices@illinois.gov).