

AGENDA ITEM 2.

APPROVAL OF MINUTES OF THE JANUARY 28, 2016 MEETING

Submitted for: Action

Summary: This report includes the detailed minutes of the meeting held on January 28, 2016.

Action requested: That the Commission approve the minutes of the January 28, 2016 meeting.

MINUTES OF A MEETING
OF THE
ILLINOIS STUDENT ASSISTANCE COMMISSION

James R. Thompson Center
Room 2-025
100 W. Randolph St.
Chicago, IL

January 28, 2016

1:00 p.m.

COMMISSIONERS PRESENT: Miguel del Valle, Vice Chair
Selamawi Asgedom
Mark Donovan, Investment Committee Member
Kevin Huber, Investment Committee Member
Verett Mims, Investment Committee Member
Paul Roberts, Audit Committee Member
Kim Savage, Audit Committee Member

COMMISSIONERS ABSENT: Kendall Griffin, Audit Committee Member

STAFF PRESENT: Eric Zarnikow, Executive Director
Lynne Baker, Managing Director, Communications
Carol Cook, Director, Program Services and Compliance
Kent Custer, Chief Investment Officer
Kishor Desai, Director, Internal Audit
Katharine Gricevich, Director, Government Relations
Sandra Houston, Director, College Illinois![®] Prepaid Tuition Program
Susan Kleemann, Managing Director, RPPA
Shoba Nandhan, Chief Financial Officer
Roger Rojas, Investment Analyst
Debora Calcara, Commission Secretary

PUBLIC ATTENDANCE: Stacy DuPree, Jayne Agency
Leigh Brinson, Robert Morris University
Brooke Foley, Jayne Agency
Eric Hiatt, Illinois Board of Higher Education
Patrick James, School of the Art Institute, Chicago
Brad Pierce, Jayne Agency
Arlene Regnerus, Robert Morris University
Marcus Szymanoski, DeVry Group

Item 1. Announcements

Vice Chair del Valle brought the January 28, 2016 meeting of the Commission to order at 1:02 p.m. He then asked that a roll call be taken, which established a quorum was present.

He noted the meeting was to be a joint meeting of the Commission and the Investment Advisory Panel, but unfortunately a quorum was not able to be established by the Investment Advisory Panel.

Item 2. Approval of the Minutes of the November 18, 2015 Meeting

Ms. Savage **MOVED THAT** the Commission approve the minutes of the November 18, 2015 meeting of the Commission. Mr. Donovan seconded the motion, which was approved unanimously.

Mr. del Valle stated that because some Commissioners may need to leave the meeting before it is over, that they would change the order to continue with the action items on the agenda.

Item 4. Monetary Award Program (MAP) Start-Up Formula

Ms. Kleemann updated the Commission on the current year MAP application volume and noted the application volume for fiscal year 2016 overall is down seven percent compared to the same time last year. Ms. Kleemann reviewed with the Commission the proposed MAP state-up formula.

Mr. Donovan **MOVED THAT** the Commission approve the formula summarized in Table 4 in the agenda book as the FY 2017 MAP start-up formula. This formula has been used since FY 2012, reducing all awards by five percent for a \$4,720 effective maximum MAP award.

Mr. Roberts seconded the motion, which was approved unanimously.

Item 5. College Illinois! Marketing Update

Sandra Houston, Director of College Illinois! reviewed with the Commissioners the overall marketing efforts, including grassroots initiatives.

Representatives from the Jayne Agency, the marketing agency for the College Illinois! Prepaid Tuition Program, provided the 2015-2016 marketing and media plan.

A brief discussion was held on the various forms of marketing that could be used in order to reach different areas of demographics.

Item 6. College Illinois! Prepaid Tuition Program Investments

Item 6A. Investment Update

Mr. Custer gave an overview of the information provided in the agenda book including the portfolio risk profile, recent performance, investment activity, and status updates.

Item 3. Executive Director's Report

Mr. Zarnikow provided a brief update on the financials provided in the agenda book.

Mr. Zarnikow informed the Commission the fiscal year 2015 audits have been released with one ongoing finding. He thanked staff for their hard work and good result during this audit cycle.

Mr. Zarnikow stated the agency's Administrative rules have been submitted to the Secretary of State and will be published on January 29, 2016, which starts the public comment period. He indicated those rules will be coming to the Commission for approval at its April meeting.

Item 9. Closed Session: Review of Closed Minutes

Continuing with the action items, Mr. del Valle stated that Commissioners received the closed minutes of the June 19, 2015 meeting and the closed minutes redetermination agenda items via e-mail and asked if there were any questions or concerns regarding those items. Seeing no need to adjourn into closed session to discuss the items, Mr. del Valle continued with action on those items.

Item 10. Approval of Closed Session Action Items

Item 10A. Closed Minutes of the June 19, 2015 Meeting

Mr. Donovan **MOVED THAT** the Commission approve the closed minutes of the June 19, 2015 meeting of the Commission. Ms. Savage seconded the motion, which was approved unanimously.

Item 10B. Approval of Closed Session Minutes Redetermination Regarding Confidentiality

Mr. Donovan **MOVED THAT** the Commission approve the following Resolution:

“BE IT RESOLVED that the Commission has determined the need for confidentiality still exists due to litigation and attorney client privilege for minutes of its closed sessions for September 16, 2013, January 10, 2014, January 30, 2014, April 22, 2014, July 22, 2014 and therefore should remain closed”.

BE IT FURTHER RESOLVED that the need for confidentiality no longer exists for the minutes of the closed session for June 19, 2015 and therefore can be opened to the public.

Ms. Savage seconded the motion, which was approved unanimously.

Item 7. Audit Committee Update

Ms. Savage reviewed the agenda for the Audit Committee, which was held prior to the Commission meeting today.

Item 8. Public Comments

Mr. del Valle asked if anyone from the public wished to address the Commission. There were no comments from the public.

Mr. Huber **MOVED THAT** that the January 28, 2016 meeting be adjourn, Mr. Asgedom seconded the motion, which was approved unanimously. The meeting adjourned at 2:46 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Debora A. Calcara", is written in black ink on a light yellow rectangular background.

Debora A. Calcara
Secretary to the Commission