ISAC's Military Programs

March 23, 2016

Illinois Student Assistance Commission

ISAC's Military Programs

- Illinois Veteran Grant (IVG) Program and Illinois National Guard (ING) Grant Program
  - Entitlement programs
    - Awarded to all eligible applicants regardless of funding level
  - Specified by Illinois statute
    - Chapter 110, Higher Education Student Assistance Act
    - Assistance to be granted as long as federal government provides educational benefits to veterans
  - Available at all four-year public universities and public community colleges

IVG and ING Grant Eligibility Units

- Students receive 120 units of eligibility*
  - Equivalent to four academic years of full-time enrollment
  - Units are based on the enrolled hours for a term:

# of Hours	Semester School	Quarter School
12 or more	12 units	8 units
9 – 11.99	9 units	6 units
6 – 8.99	6 units	4 units
3 – 5.99	3 units	2 units
0 – 2.99	1 unit	1 unit

* Members of the Illinois National Guard who have served at least 10 years in the Guard may be eligible to receive up to 180 units (6 years) of eligibility for the ING Grant.

IVG Benefits

- Covers tuition and mandatory fees
  - Students attending out-of-district community colleges receive in-district rates and are not responsible for the difference
- No minimum enrollment requirement
- Available to undergraduate and graduate students
- Academic year begins with summer term

IVG Eligibility Requirements

- Served at least one year federal active duty in the Armed Forces of the United States
  - Includes the Illinois National Guard and Reserve component of the Armed Forces
  - If less than one year, veteran may qualify if:
    - Service was in a foreign country in a time of hostilities in that country
    - Separation was for medical reasons directly connected to such service
    - Service was prior to August 11, 1967
- Separation characterized as honorable
  - If still in the Armed Forces, veteran must verify continued eligibility upon discharge

IVG Eligibility Requirements

- Student must meet one of these:
  - was a resident of Illinois at the time of entering federal active duty or within six months prior
  - was a student at an Illinois public university or community college at the time of entering federal active duty service
- AND one of these:
  - established or plans to establish Illinois residency within six months after separation from the Armed Forces
  - established Illinois residency within six months after spouse was separated from military service

Applying for IVG

- ISAC application available at isac.org to download/print
  - Can be submitted anytime during academic year
  - Only need to submit one time
  - Applicants must also submit a copy of their Department of Defense Certificate of Release or Discharge from Active Duty (DD214 Member 4 copy) or its equivalent for all periods of active service

How to Apply

The current version of the application used to apply for the IVG Program has 2/12 in the footer that appears at the bottom of each page. You can obtain an IVG Program application from this website, your college's financial aid office, or the Illinois Department of Veterans' Affairs field offices. Fax or mail your complete application and required documentation as specified on the application to ISAC's Deerfield office. In order to ensure that your application is processed in a timely manner, be sure to carefully read the instructions (including the second page of the application), submit all required documentation, and contact an ISAC Call Center Representative if you are uncertain about what documentation is needed.

For an equivalent copy of a DD214 Member 4, contact the Illinois Department of Veterans' Affairs, P.O. Box 19432, Springfield, Illinois 62794-9432 or phone 217.782.4652, or the National Personnel Records Center.

www.ebenefits.va.gov/ebenefits/homepage

Applying for IVG

- An applicant who is a member of the Armed Forces at the time of application must submit a letter from the commanding officer indicating:
  - that the applicant is a member of the Armed Forces
  - character of service
  - applicant's home of record at the time of enlistment
  - length of time in each period of federal active duty
  - expiration date of current enlistment
- The student will be subject to verification of continued eligibility after each period of federal active duty service.

IVG Notification

- Student receives Notice of Eligibility from ISAC
  - Applicant must notify school of his/her eligibility no later than the last day of classes for the term for which the grant is requested
- Schools can access eligibility data and IVG benefit history in My Zone
  - www.isac.org/myzone
- Eligibility information is refreshed every night
  - Can view eligibility status, number of units available and payment history for each eligible applicant

HOME
STUDENTS & PARENTS >
PREPAID TUITION >
RESEARCH & POLICY >
ABOUT ISAC >

Home 〉 My Zone

My Zone

My Zone is the portal through which online interactions for the purposes of data inquiries, eligibility announcements and payment requests for ISAC-administered programs are conducted. Due to the confidential nature of the student-specific dat
before access can be granted.

Assigning an Administrator

This page provides the steps to follow for ea
person, or Administrator, at each institution t
ultimately be responsible for monitoring pass
programs. The request for institutional acces

My Zone Log On
My Zone Administration And Maintenance
My Zone Frequently Asked Questions

Home 〉 My Zone 〉 Illinois Veteran Grant (IVG) Program

Illinois Veteran Grant (IVG) Program

What's New?
What is Available in My Zone?
IVG Eligibility at My Zone
IVG Online Payment at My Zone
IVG Reports at My Zone
IVG Online User Guide

What's New?

2015-16

Payment processing for the 2015-16 IVG Program began on August 25, 2015. Be sure to use the 2015-16 tuition and fees when claiming payment for summer 2014, since the summer term leads the academic year for the IVG Program. Summer term claims are due on or before September 15, 2015. IVG claim processing for the fall term will begin on September 16, 2015 and are due on or before January 15, 2016. The start date for spring term claims processing is January 16, 2016 and they are due on or before May 25, 2016. Schools will receive a response of "F - Future Claim" for payment requests submitted prior to the term's processing start date. These claims will be held at ISAC and then automatically processed when payment processing for that term begins (i.e., September 16th for fall term or January 16th for spring term).

What is available in IVG at My Zone?

When the Illinois Veteran Grant (IVG) Program is selected from the My Zone Program Selection

My Zone Log On
My Zone Administration And Maintenance
My Zone Frequently Asked Questions (FAQ's)
Contact ISAC
Federal Family Education Loan Program (FFELP)
Illinois National Guard Grant Program
Illinois Veteran Grant (IVG) Program
- IVG Program News
- IVG Eligibility
- IVG Online Payment
- IVG Reports

Teacher Education Scholarship Programs (TESP)

COLLEGEZONE Which ZONE are you in?

STUDENT : PARENT : COUNSELOR : FAA : LENDER : ESPAÑOL

ACADEMIC YEAR

VIEWS

- STUDENT INFO
- PAYMENT LIST
- SCHOOL CLAIM LIST

REPORTS

- ELIGIBILITY BY STATUS
- PAYMENT CLAIM BY SCHOOL CODE AND TERM
- PAYME STUDEN

IVG ELIGIBILITY: VIEW

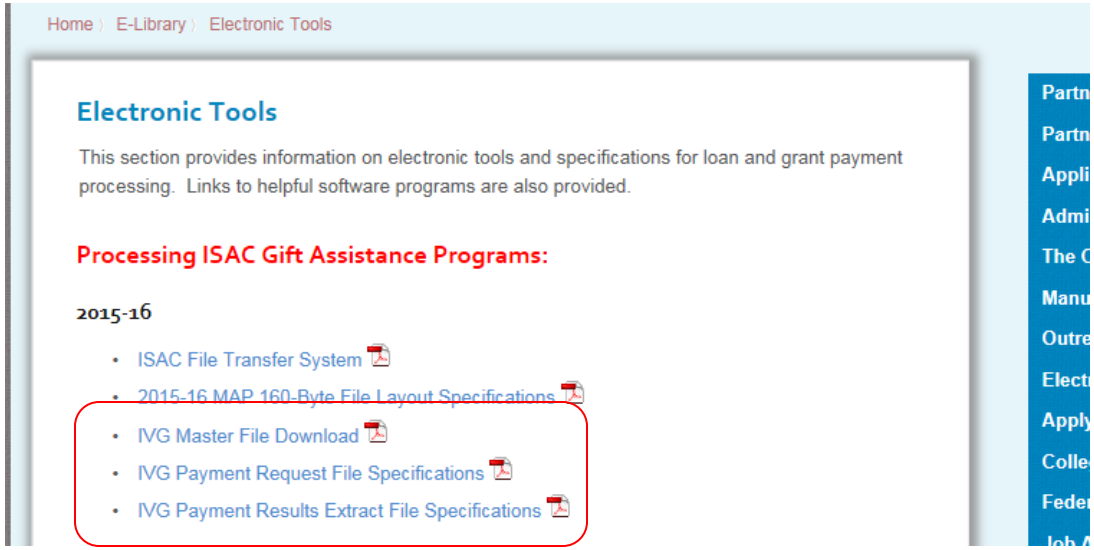
View | Filter

	SSN▲	Last Name	First Name	MI	Status	IVG Eligibility#	First Benefit Date	Cumulative Elig
details	000	SC	FRED		Ineligible	ZZV999999	09/1975	
details	000-	MA	JAME		Ineligible	ZZV999999	09/1975	
details	000-	JOR	SVEN		Ineligible	ZZV999999	09/1975	
details	000-	LAR	DENN		Ineligible	ZZV999999	09/1975	
details	000-	NIC	PAUL		Ineligible	ZZV999999	09/1976	
details	000-	BIR	WALT		Ineligible	ZZV999999	01/1976	
details	000-	LOS	EDWA		Ineligible	ZZV999999	09/1975	

First Name	MI	Status	IVG Eligibility#	First Benefit Date	Cumulative Eligibility Units	Total Benefit	Prior SSN/ID	Initial Process Date
FRED		Ineligible	ZZV999999	09/1975	021	$135.75		08/25/1977
JAME		Ineligible	ZZV999999	09/1975	006	$0.00		08/25/1977
SVEN		Ineligible	ZZV999999	09/1975	003	$0.00		08/25/1977
DENN		Ineligible	ZZV999999	09/1975	036	$0.00		08/25/1977
PAUL		Ineligible	ZZV999999	09/1976	036	$546.00		08/30/1977
WALT		Ineligible	ZZV999999	01/1976	004	$28.00		08/30/1977
EDWA		Ineligible	ZZV999999	09/1975	012	$0.00		08/25/1977
PHIL		Ineligible	ZZV999999	08/1977	009	$99.00		03/29/1978
KENN		Ineligible	ZZV999999	09/1976	003	$43.00		08/30/1977
GREG		Ineligible	ZZV999999	01/1979	012	$244.00		04/07/1979

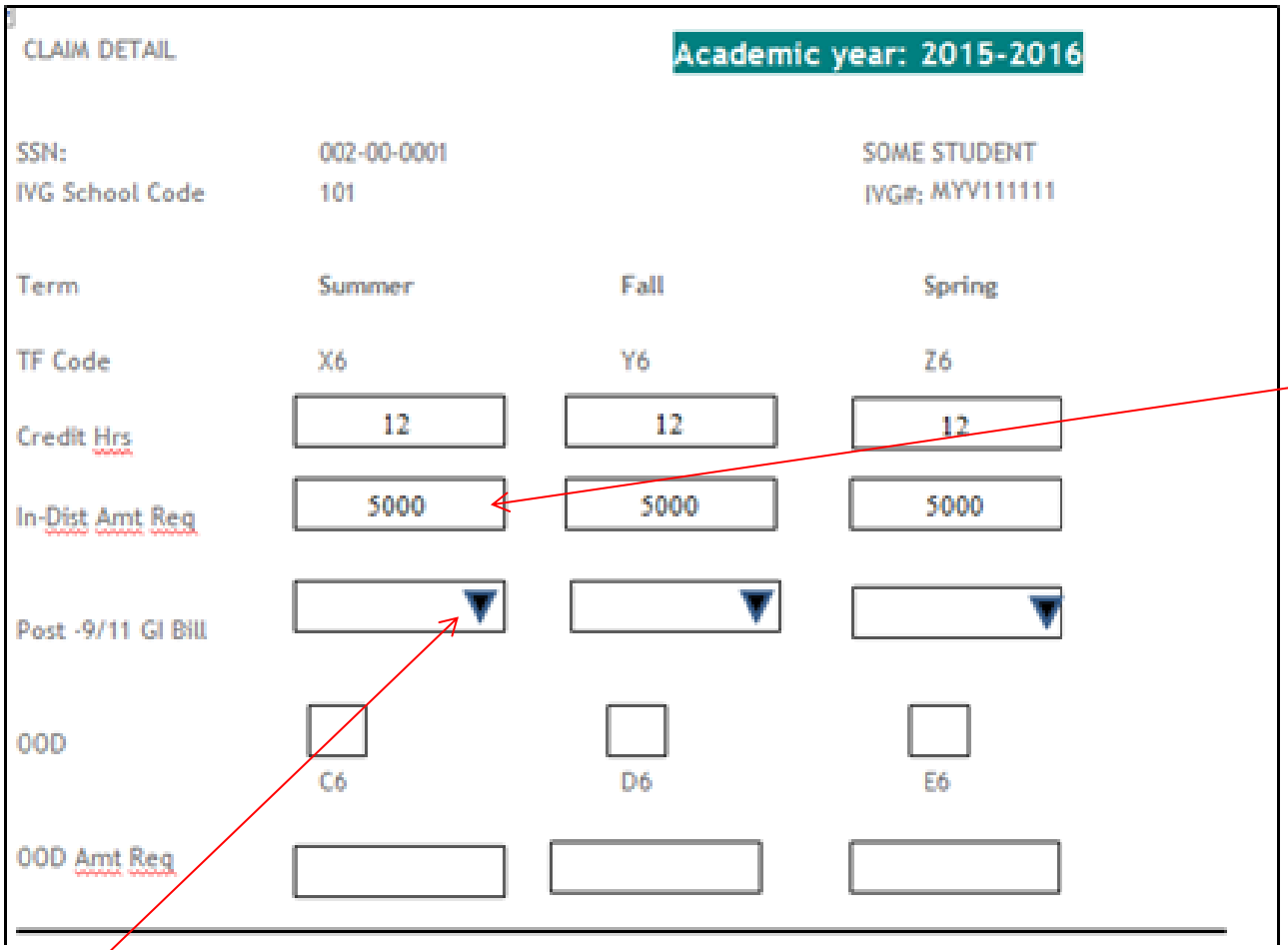
IVG Master File Download via FTP

- A copy of the IVG Master file is made available for schools to download in an electronic format via File Transfer Protocol (FTP)
  - This file can facilitate processing required by the school for uploading data into other systems and for creating school generated reports.
  - The data on the file will be in sync with the data available in My Zone
- Schools must get authorization from ISAC to access the IVG Master file download option
  - Once that is complete, schools can download a password protected flat file via FTP by accessing the IVG FTP site at https://transfer.isac.org.
- For more information, see the Electronic Tools page in the E-Library



IVG Benefit Request Process

- Schools complete the benefit request process via My Zone
  - Available 7 a.m. to 7 p.m.
- Deadline dates for submission are:
  - September 15 – summer term
  - January 15 – first term
  - May 25 – second semester/second and third quarter
  - July 31 – all claims, including supplemental claims
- Requests can also be submitted using the File Transfer Protocol (FTP) process
  - See the Electronic Tools page in the E-Library at isac.org
  - Contact School Services for set up information



In the *In-Dist Amt Req* field, schools should enter the amount of tuition and mandatory fees being covered by IVG after Post-9/11 GI Bill benefits have been applied by the school.

A drop down list includes percentage values, ranging from 40% to 90%

- Schools should select the Post-9/11 GI Bill eligibility level confirmed by the VA
- For ISAC purposes, the percentage is only used for the proration calculation to determine the number of IVG eligibility units being used

ING Grant Benefits

- No minimum enrollment requirement
- Academic year begins with fall term
- Pays “tuition and certain fees”
  - Fees specifically included in statute:
    - Registration
    - Graduation
    - General Activity
    - Matriculation
      - Typically charged only to new students when they have been both admitted and enrolled
    - Term
  - Students are not responsible for out-of-district or out-of-state tuition charges

ING Grant Benefits

- A student who withdraws after a school's refund date can receive the grant for costs incurred up to the term award.
- If a recipient ceases to be an active member of the Guard during a term, benefits cease and the student is responsible for costs attributed to the remainder of the term.
- If a recipient becomes eligible during a term, benefits will be prorated for the remainder of the term
  - Proration calculation: total tuition cost divided by total instructional days = cost per day x days of eligibility = total proration

ING Grant Eligibility

- Must have served at least one year with the Illinois National Guard
- Must be in active status
- Available to any enlisted member or officer
- Must maintain an acceptable grade point average
  - As determined by the institution

Applying for ING Grant

- Online application process at isac.org
  - Application deadlines dates:
    - October 1 — first term
    - March 1 — second semester, second and/or third quarter
    - June 15 — summer term
  - Students will receive a confirmation page upon completing the application
  - Student must re-apply each year
  - Application process involves certification from the Illinois Department of Military Affairs
  - Qualified applicants receive a notice of eligibility from ISAC by mail

Illinois National Guard (ING) Grant

Welcome to the online application process for the Illinois National Guard (ING) Grant.

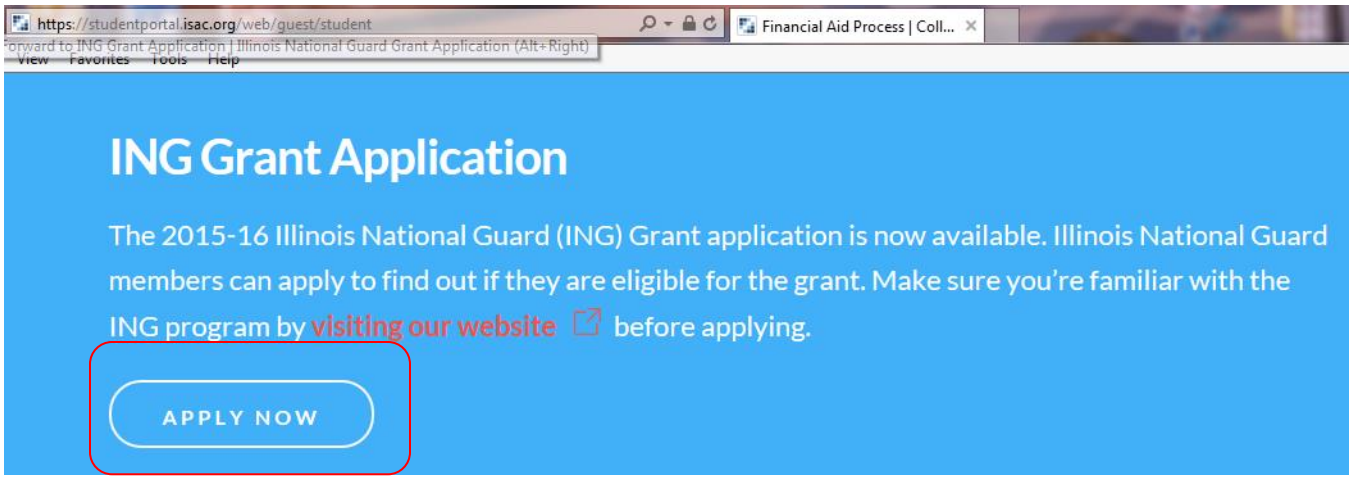
Important information regarding this program including the eligibility requirements, may be accessed by selecting from among the options that appear in the menu at the right margin of the Application Certification Statement page. Be sure you read and understand this information prior to submitting an application.

Launching the ING application below will open the Student Portal, where you may create a profile or continue as a guest to complete your application. If you create a personal profile, the system will automatically use that information to fill in part of your application, and then process it after you complete the rest.

Create a profile now and you'll be ready when we expand the Student Portal. In the future, we'll begin growing the portal to give you access to college resources unique to you, as well as the ability to apply for ISAC grants and scholarships, and keep track of the status and usage of your ISAC programs.

Launch the Illinois National Guard Grant application

Paying For College
Applying For Financial Aid
Applications
Illinois National Guard (ING) Grant
Eligibility Requirements
Deadline Dates
Benefits And Restrictions
Eligibility Units
Annual Application Procedures
Approved Schools
Troubleshooting (Technical Reference)
Launch Application
Minority Teachers Of Illinois



Apply now.

ING GRANT APPLICATION

Illinois National Guard (ING) Grant Application

Illinois National Guard member? You're in the right place to apply for a grant that pays tuition and fees at Illinois 2- and 4-year public colleges.

First time here and want to learn more? Click to find out about the ING Grant Program.

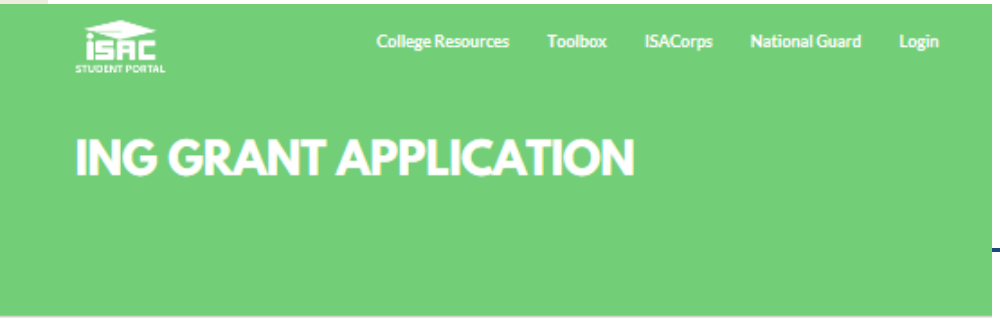
Remember to file an application each academic year before the term deadline dates.

Please note the ING Grant application cannot be completed and submitted through your mobile or tablet device. From a Wi-fi-enabled desktop or laptop, visit the Student Portal of isac.org to complete the application.

I certify, under the penalties of perjury as provided by law, that all information that I will be submitting on this application is true and correct and that I meet the eligibility requirements itemized within the Eligibility Requirements section of this application. I certify that I do not owe a refund on a federal or state grant. I certify that I am not in default on any educational loan or, if in default, have reinstated my eligibility for ISAC administered programs in accordance with ISAC Rules. I certify that I am in compliance with federal Selective Service registration requirements. I will read all sections of this application before submitting it. Further, I give my consent to the Department of Military Affairs Illinois (DMAIL), federal Selective Service and the college I attend to release information to ISAC concerning my eligibility for the Illinois National Guard (ING) Grant Program. I understand that, if I fail to complete my service obligation, I may be required to repay to the Department of Military Affairs Illinois (DMAIL) some or all of the funds that I have received through the Illinois National Guard (ING) Grant Program.

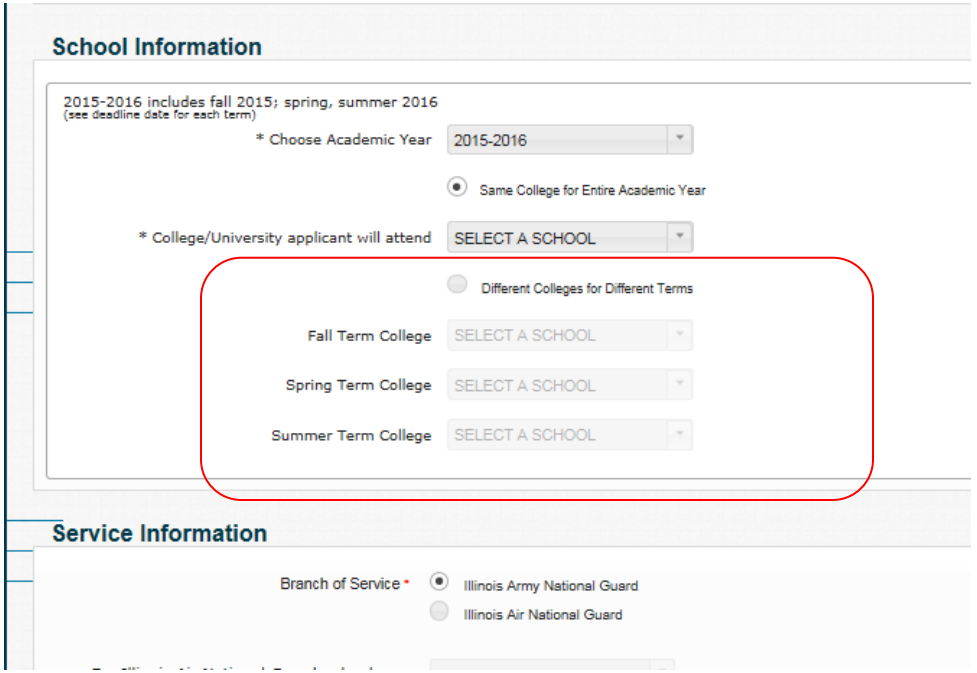
☑ I agree to the terms.

START APPLICATION



Personal Information

* First Name
* Last Name
Middle Initial
* Date of Birth
* Social Security Number
* Confirm Social Security Number
* Permanent Address
* City
State
IL
* ZIP Code
E-mail
Confirm E-mail



ING Grant Award Notification

- Qualified student applicants receive a Notice of Eligibility from ISAC
  - Ineligible applicants also receive written notification
- Schools receive eligibility information in GAP Access
  - Only the school listed on the student application receives the information
  - Can be used to verify eligibility rather than requiring the student's Notice of Eligibility

ING Grant System in GAP Access

- Effective with the 2015-16 academic year, ING Grant processing takes place in ISAC's Gift Assistance Program (GAP) Access portal
  - Processing was previously done in My Zone
- When a student submits an ING Grant application to ISAC, a record is added to the school's database in the ING system
- Data will be added whenever there is a new or updated eligible record for the school
- It is recommended that schools check GAP Access at least once a week for new data that may have been posted for the award year

Accessing the ING Grant System

- A secure authentication process is required to access the ING Grant system
- Each school 's GAP Access Primary Administrator will need to update privileges in GAP Access in order for the appropriate staff to be able to access the ING Grant system
  - The school's financial aid director is the Primary GAP Access Administrator and responsible for authorizing GAP Access users
  - The Primary Administrator may select other staff members to serve as GAP Access Administrators who can also authorize users at the school
  - Refer to the GAP Access User Guide for general questions, user name and password maintenance, and technical information about GAP Access

Home › ISAC Gift Assistance Program (GAP) Access

ISAC Gift Assistance Programs (GAP) Access

Assigning an Administrator
GAP Access User Guide
GAP Access Login
Functionality Available via GAP Access

ISAC Gift Assistance Programs Access (or GAP Access) is the portal through which online interactions for the purpose of data inquiries, eligibility announcements and payment requests for ISAC-administered programs are conducted. Due to the confidential nature of the student-specific data involved, a secure authentication process is required before access can be granted.

Assigning an Administrator

The links to each chapter of the GAP Access User Guide below provide step-by-step instructions for activating accounts for administrators and users of the GAP Access portal. ISAC will rely on an administrator (contact person) at each institution to authorize users. The GAP Access Administrator will ultimately be responsible for monitoring passwords, staff access, and security for a variety of ISAC programs. The initial request for institutional access should be made by the Financial Aid Director or High School Principal.

Ultimately, one entry point, user name and password will be used to gain access to all programs to which a user has been granted access by their school's administrator. As additional ISAC gift assistance programs are added to the GAP Access portal, the administrator must access the User Maintenance area and update the program access and level for each user.

GAP Access User Guides

User Guides for all GAP Access functionality are below. General questions, user name and password maintenance, and technical information about GAP Access are answered in the Activating and Authentication User Guides.

- Activating Your GAP Access Primary Administrator Account
- Activating Other GAP Access Administrators
- Activating GAP Access User Accounts
- GAP Access 2-Step Authentication Instructions

GAP Access Login

Activating Your GAP Access Primary Administrator Account

Activating Other GAP Access Administrators

Activating GAP Access User Accounts

GAP Access 2-Step Authentication Instructions

DEAA
Digital Education Achievement Award
2013 HONORABLE MENTION

Functionality Available via GAP Access

Monetary Award Program (MAP)

All MAP electronic processing and management of information by colleges takes place through the GAP Access portal, including access to student eligibility data and submission of requests for payment.

Resources include PDF versions of the PowerPoint presentations used during webinars discussing the various MAP processing functions, located on the Partner Training page, and the MAP User Guide, accessible through the MAP Electronic Processing page.

MAP Advising Data

The MAP Advising Data option of GAP Access provides a streamlined and standardized means of reporting descriptions of advising and support programs that are a
college campuses. The User Guide for reporting MAP Advising da

State Scholar Program (SSP)

One option that high schools can use for submission of the sixth
processing is to submit individual records via the GAP Access po

Refer to the Required Sixth Semester Data page for a list of the re
submitting data via GAP Access and the user guide that includes
instructions.

Illinois National Guard Grant (ING) Program

Effective with the 2015-16 academic year, ING Grant program pro
GAP Access portal initially with the ability to view student eligibil
was made available on February 29, 2016. Refer to the ING Grant
access the ING Grant User Guides.

Gift Assistance Programs Budget Entry (MAP, IVG & IN

Budget data for MAP and the Illinois Veteran Grant (IVG) and ING
"School: Budget" area of GAP Access beginning in April of each y
accessing and navigating the GAP Access "School: Budget" scre
Assistance Budget Instructions page, and may also be viewed in

ISAC Gift Assistance Programs | Other Programs | Processes | ISAC Administrative Rules | E-Library | Partner Training

Home › Financial Aid Administrators › Processes › ING Grant Electronic Processing

ING Grant Electronic Processing

Overview
Access ING Grant System
Hours of Operation
ING Grant User Guide
ING Grant File Specifications
Helpful Hints

Overview

Effective with the 2015-16 academic year, Illinois National Guard (ING) Grant processing will take place through ISAC's Gift Assistance Program (GAP) Access portal, replacing the processing that had previously been done via the My Zone system. ING Grant processing is the latest ISAC Gift Assistance program to be added to GAP Access portal, the Internet application that allows schools to electronically process and manage information for the ING Grant.

When a student submits an ING Grant Application to ISAC, a record is added to the school's database in the ING system that can be viewed by the school on the ING Student List Eligibility: View which displays in the same format as is used in the MAP program. Colleges can then create and submit benefit requests for eligible applicants in the same manner as MAP claims. Refer the ING Grant User Guide section for details regarding Student Eligibility and Benefit Usage Processing.

Access ING Grant System

Due to the confidential nature of the student-specific data involved, a secure authentication process is required before access to the ING Grant system can be granted. ISAC will rely on a contact person, or Administrator, at each institution to authorize users at his/her school. Refer to the GAP Access User Guide for general questions, user name and password maintenance, and technical information about GAP Access. Contact a School Services Representative with questions that are not addressed in the Guide.

MAP Electronic Processing
ING Grant Electronic Processing
Gift Assistance Budget Instructions
External Compliance Program Review
State Comptroller's Website
Refunds And Unpaid Claims
Loan Counseling
Verification Of Enrollment
Loan Repayment
Reinstatement Of Title IV Eligibility
Loan Rehabilitation
Record Retention

Hours of Operation

The ING Grant system is available each day between 7 a.m. and 10 p.m. (CT).

ING Grant User Guide

The ING Grant User Guide is broken down into smaller PDF chapters by function, which can be viewed online, printed or saved to your computer for future reference. The user guide provides detailed information about ING Grant functions and processing routines.

Student Eligibility
Benefit Usage Processing

ING Grant File Specifications

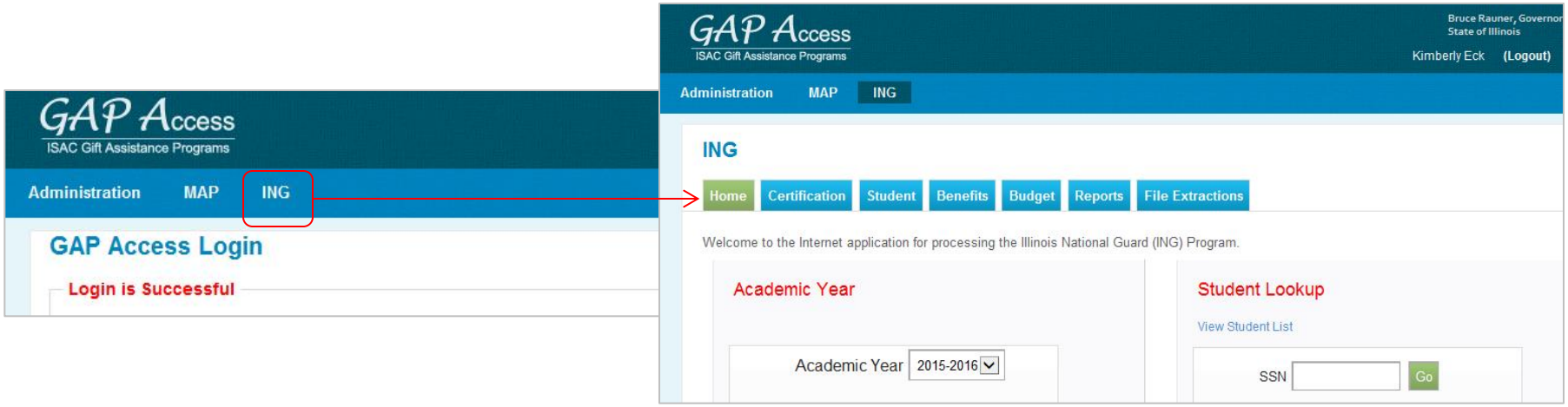
File specifications pertinent to colleges utilizing the file extraction feature of the ING Grant system, or sending ING Grant term benefits used to ISAC via File Transfer Protocol (FTP) are available here and on the Electronic Tools page. The file extraction feature is available with the release of the Benefit Usage functionality beginning February 29, 2016. The availability of the FTP functionality will be announced on the ING Grant Program News page.

Helpful Hints

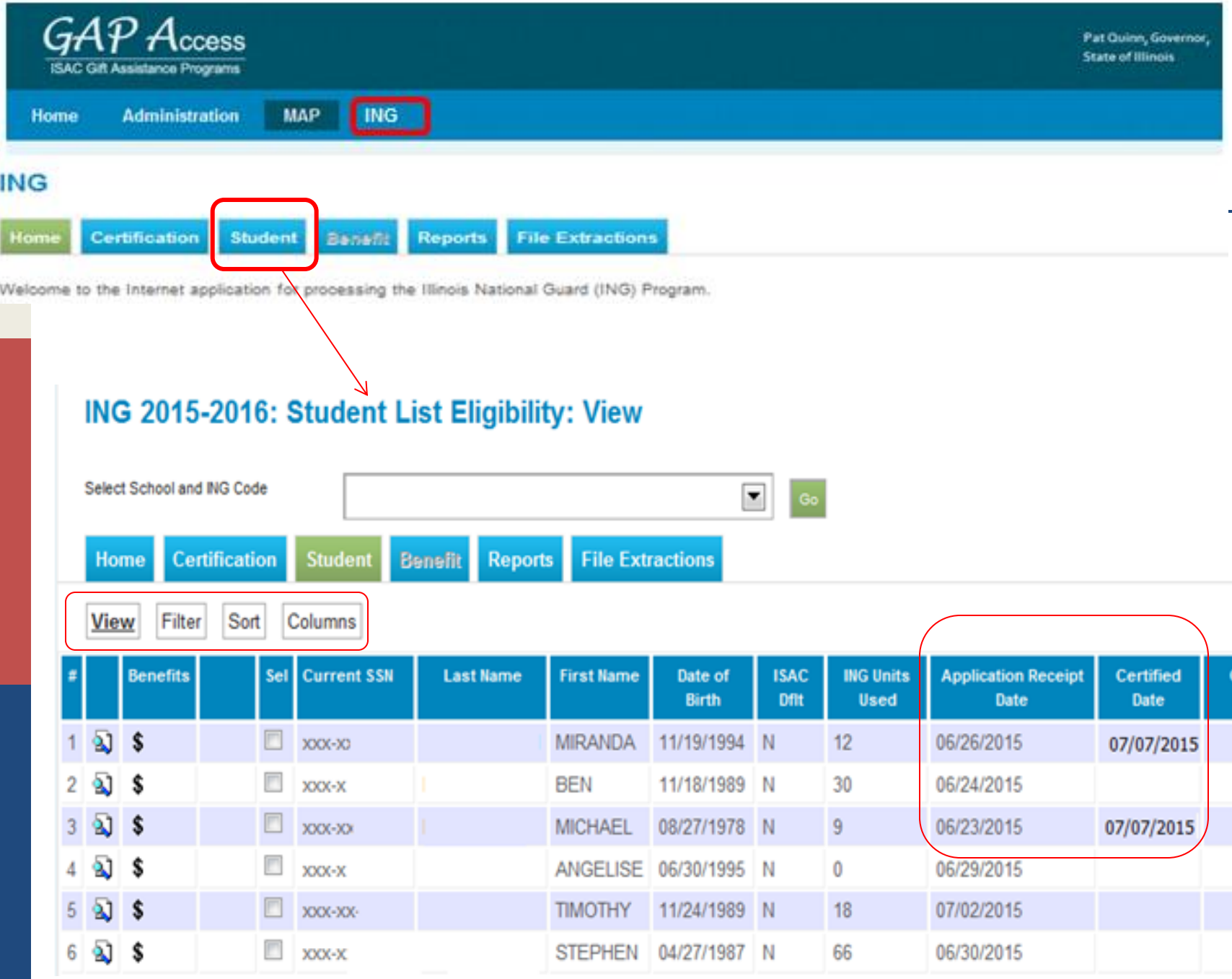
- The ING system via GAP Access works best using Internet Explorer 8.0 or higher.
- Adjust the screen resolution if needed.
- For optimum printing of screens, set the printing option to landscape.
- Enter a date range to reduce the processing time of an extraction file. Entering a date range means fewer records are included, thus reducing the amount of time it will take to process the file; and
- Schedule reports to run when ING is not needed for other functions (for example at the end of

Accessing the ING Grant System

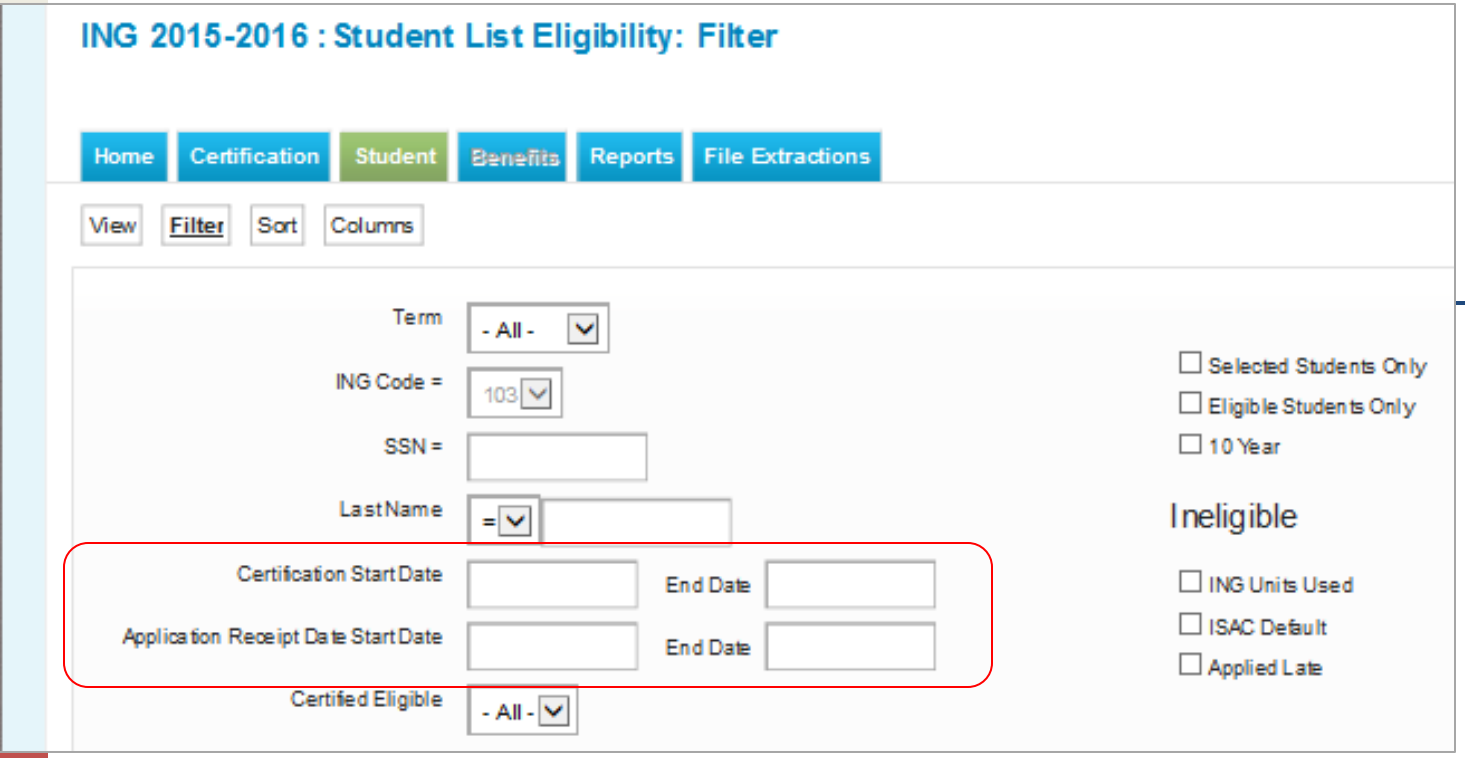
- To access the ING Grant system:
  - Log in to the GAP Access system and select the ING tab at the top of the screen
    - The GAP Access system is accessible at https://isacportal.isac.org/
  - Select the academic year

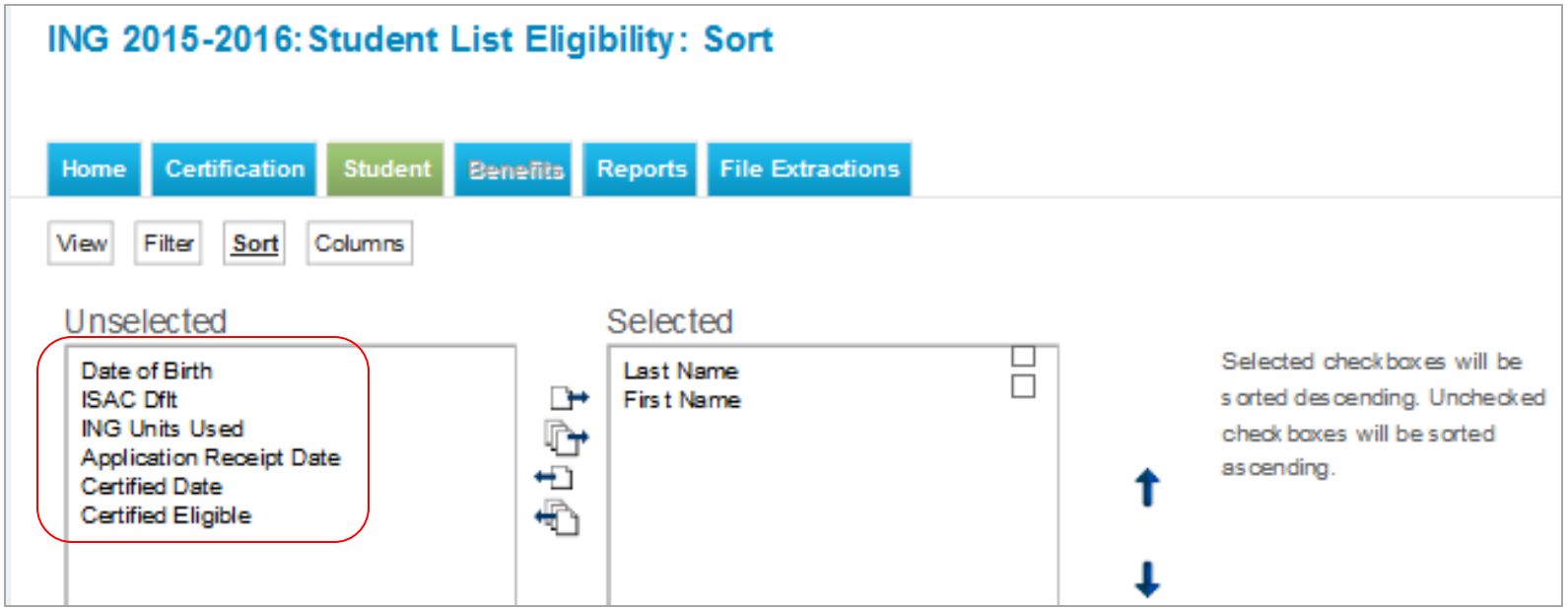


- The system is available each day from 7 a.m. to 10 p.m. (CT)
- To access functions within the ING Grant system, select the appropriate tab based on sorting and viewing needs and preferences

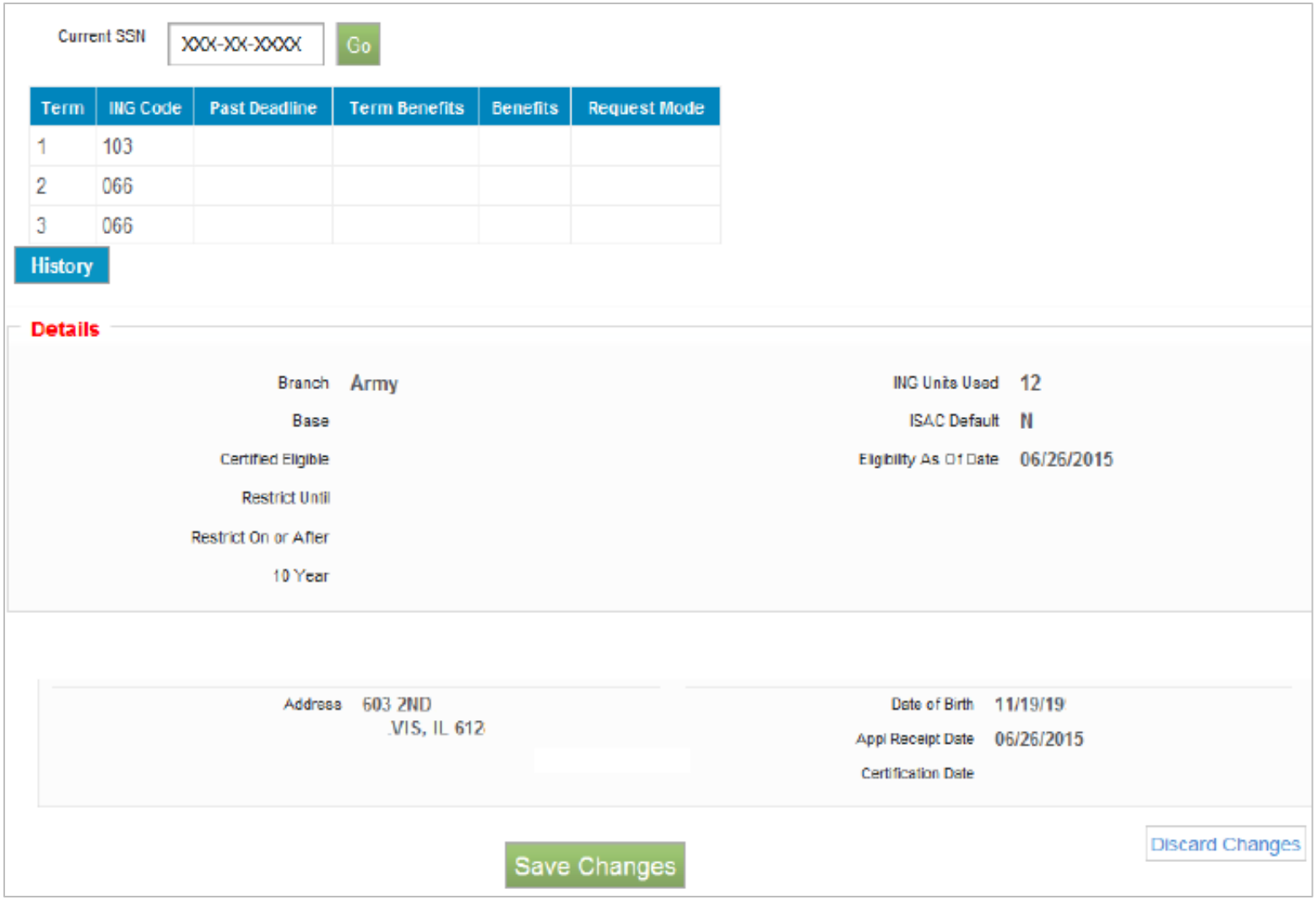


#		Benefits		Sel	Current SSN	Last Name	First Name	Date of Birth	ISAC Dflt	ING Units Used	Application Receipt Date	Certified Date	Certified Eligible
1		$			xxx-xx		MIRANDA	11/19/1994	N	12	06/26/2015	07/07/2015	Y
2		$			xxx-x		BEN	11/18/1989	N	30	06/24/2015		
3		$			xxx-xx		MICHAEL	08/27/1978	N	9	06/23/2015	07/07/2015	N
4		$			xxx-x		ANGELISE	06/30/1995	N	0	06/29/2015		
5		$			xxx-xx		TIMOTHY	11/24/1989	N	18	07/02/2015		
6		$			xxx-x		STEPHEN	04/27/1987	N	66	06/30/2015		

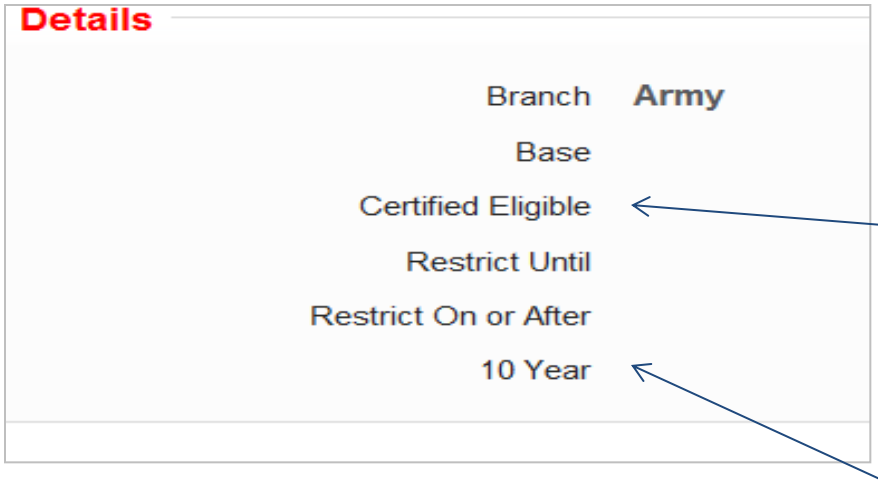

ING 2015-2016 : Student List Eligibility: Filter
Home
Certification
Student
Benefits
Reports
File Extractions
View
Filter
Sort
Columns
Term
- All -
ING Code =
103
SSN =
Last Name
=
Certification Start Date
End Date
Application Receipt Date Start Date
End Date
Certified Eligible
- All -
Selected Students Only
Eligible Students Only
10 Year
Ineligible
ING Units Used
ISAC Default
Applied Late


ING 2015-2016: Student List Eligibility: Sort
Home
Certification
Student
Benefits
Reports
File Extractions
View
Filter
Sort
Columns
Unselected
Date of Birth
ISAC Dflt
ING Units Used
Application Receipt Date
Certified Date
Certified Eligible
Selected
Last Name
First Name
Selected checkboxes will be sorted descending. Unchecked checkboxes will be sorted ascending.

Student Detail Screen

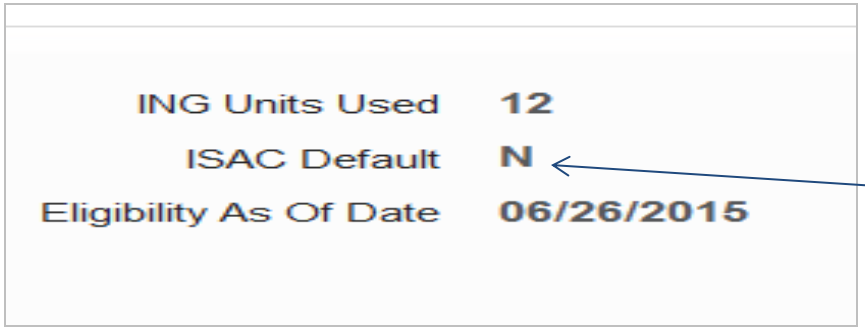


Student Detail: Eligibility Screen



Value	Description of Eligibility Codes
Y	Eligible
N	Not Eligible
Blank	Not Yet Certified

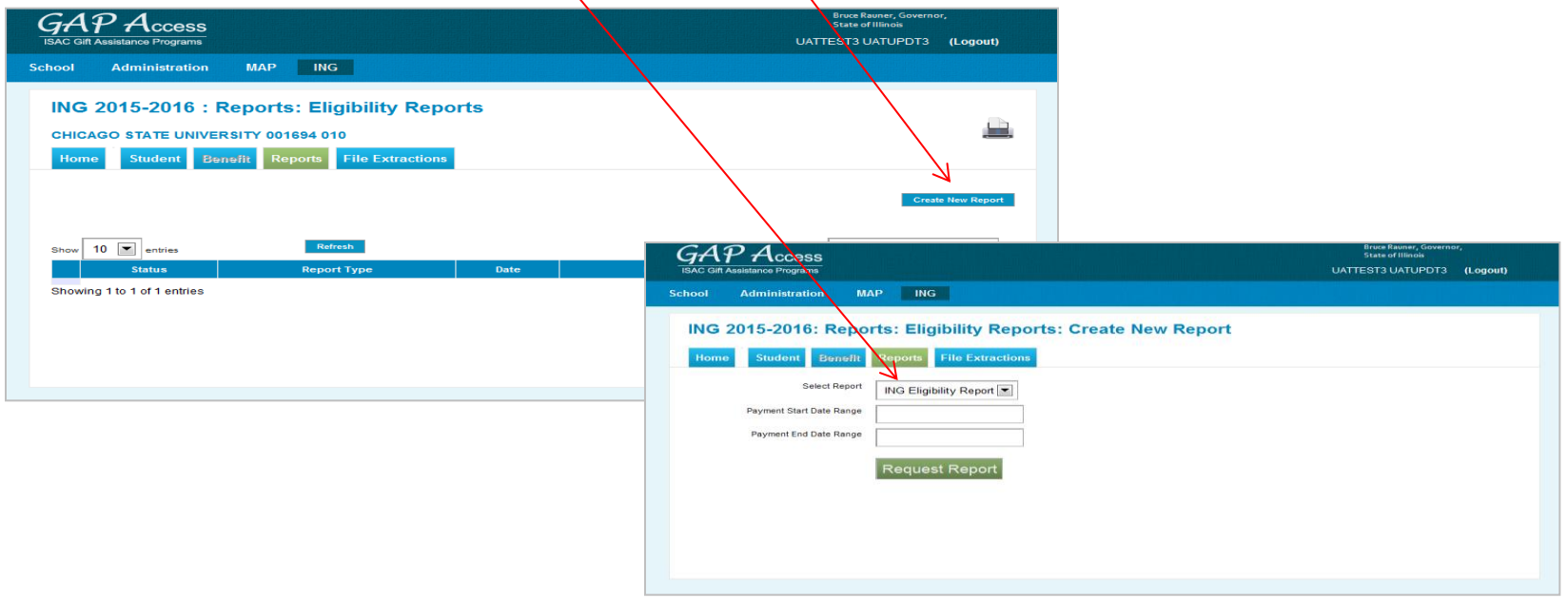
Value	Description of 10-Year Member Codes
Y	10-Year Member
Blank	Less Than 10-Year Member



Code	Definition of Default Code
Y	Student is currently in default on an ISAC student loan
N	Student is not currently in default on an ISAC student loan

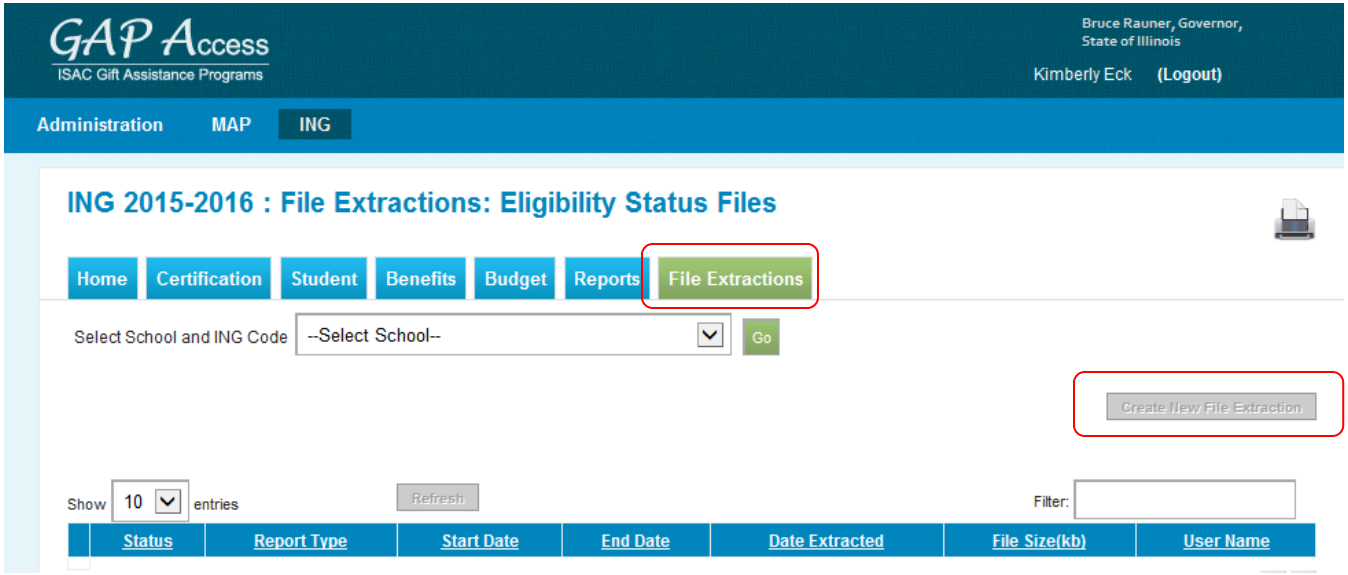
ING Eligibility Report

- The ING Eligibility Report displays students that may be eligible for the Illinois National Guard grant.
  - Accessed from the Reports tab
- To generate a report
  - Click on the Create New Report button
  - Select the report type from the drop down menu and click on the Request Report button



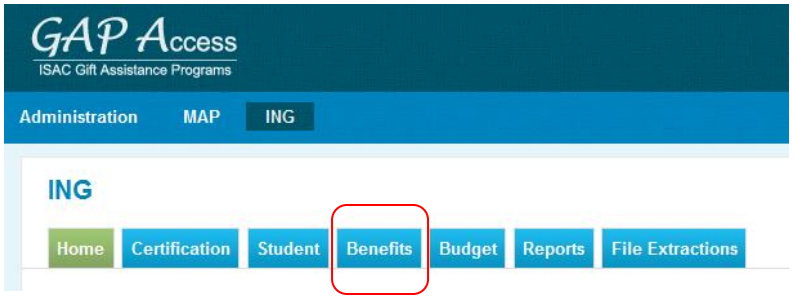
ING File Extractions

- The ING File Extraction lists students that may be eligible for the Illinois National Guard (ING) grant in an electronic format
  - Accessed from the File Extractions tab
- To generate an extraction
  - Click the Create New File Extraction button
  - Select ING Eligibility Status File from the drop down menu and click on the Request Report button



ING Grant Benefit Request Process

- The benefit request functionality was made available in GAP Access on February 29, 2016
  - Colleges may now submit both Fall 2015 and Spring 2016 benefit requests
    - Colleges do not need to wait for an email notification from ISAC to begin submitting Spring 2016 benefit requests
  - At this time, there are no benefit request deadline dates established for the ING Grant program



- ING Grant benefit request processing requires schools to report enrollment hours and benefit dollar amounts for initial, supplemental (adjustments), in-district and out-of-district requests for each term
  - Even though ISAC does not expect to be able to reimburse institutions for 2015-16 ING Grant awards, reporting of enrollment hours must still take place so that benefit usage (eligibility units) can be accurately assessed to students' accounts

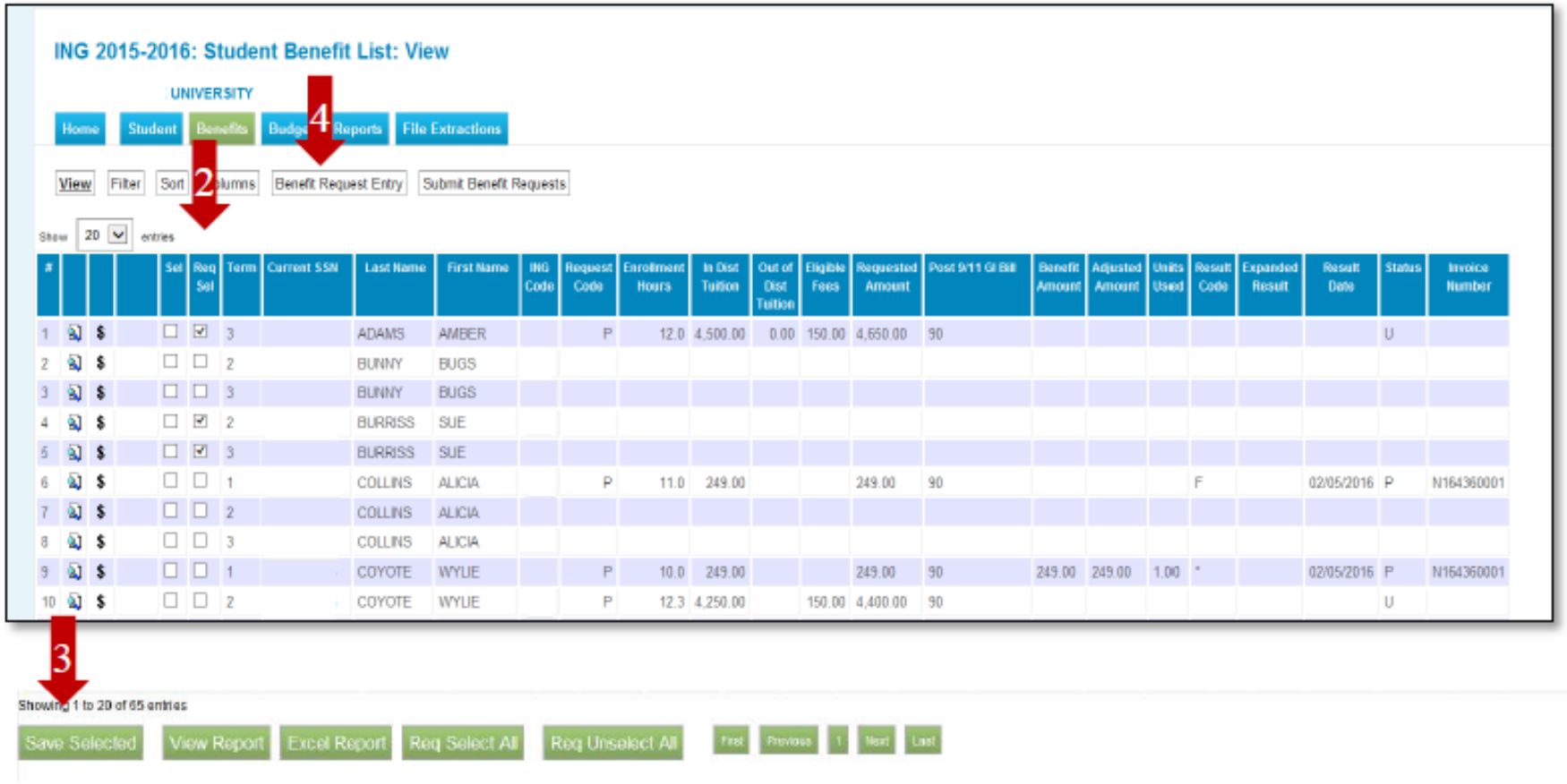
ING Grant Benefit Request Process

- Reporting benefits used for each term
  - New data for students eligible for benefits will be available whenever there is a new or updated eligible record for the college
  - It is recommended that the college check GAP Access at least once a week for new student data that may have been posted for the current award year
  - Specific details and an ING Benefit Usage Processing User Guide are provided at the ING Grant Electronic Processing page
    - May be accessed in the FAA section at isac.org in the Processes area
- Reminders
  - When submitting 2015-16 ING Grant benefit requests, amounts should match the 2015-16 budget data reported by the college via the GAP Access system
  - A cumulative list of benefit request records is available for the entire award year
  - The security for a staff person to request, edit or update ING Grant data must be set to ING "Update" by the GAP Access administrator at each college.

ING Benefit Usage Processing

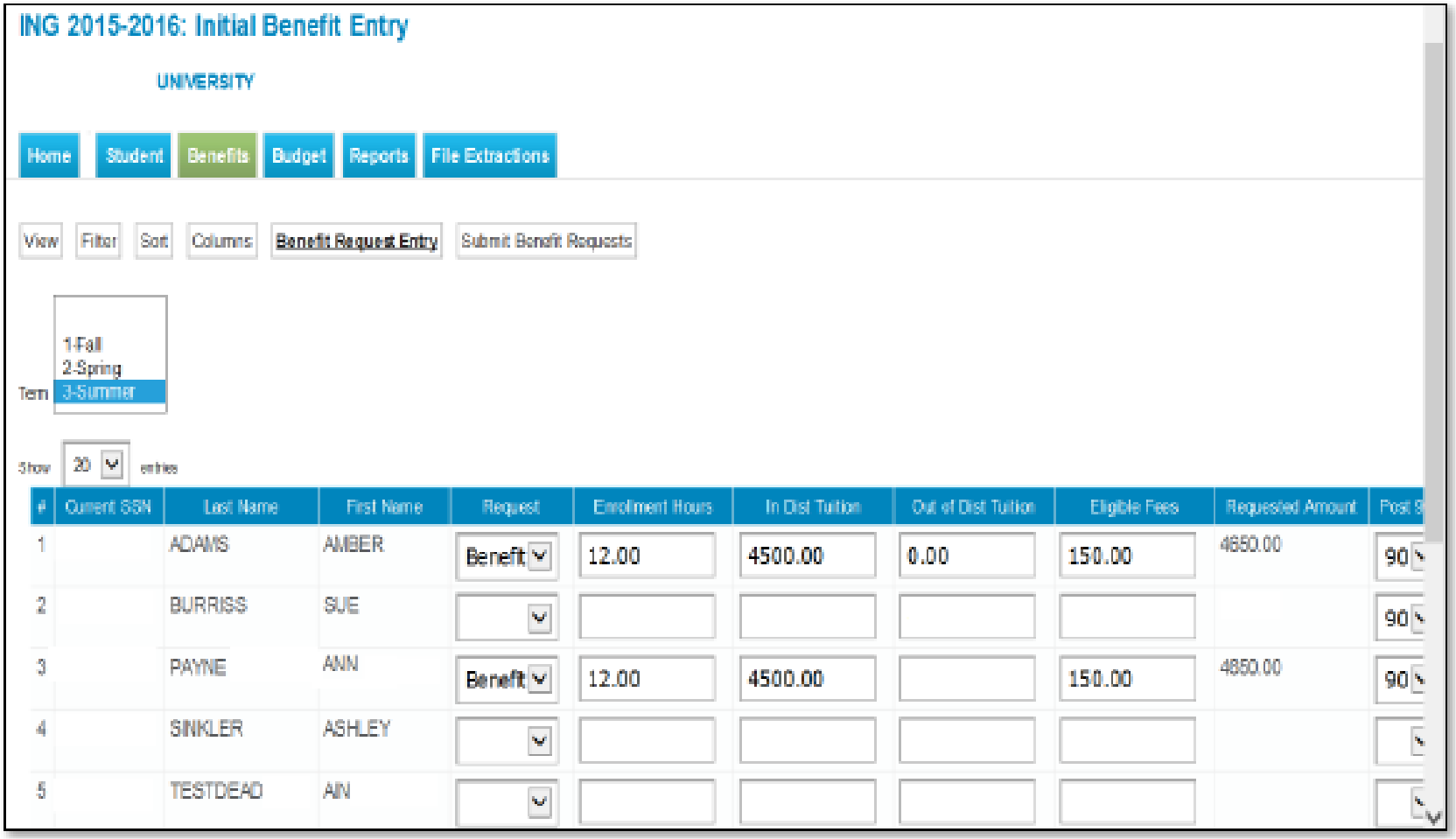
- The benefit request process involves two distinct steps:
  - Creating the request, which involves identifying student records for benefit usage and indicating their enrollment hours/status
  - Submitting the request, which sends the identified records to ISAC for processing
- Generally, the process starts from the Student Benefit List: View screen, where you can begin the process of creating benefit requests in one of two ways:
  - In batches, or groups, of students together online.
  - Individually, by student

Creating Benefit Requests in Batches

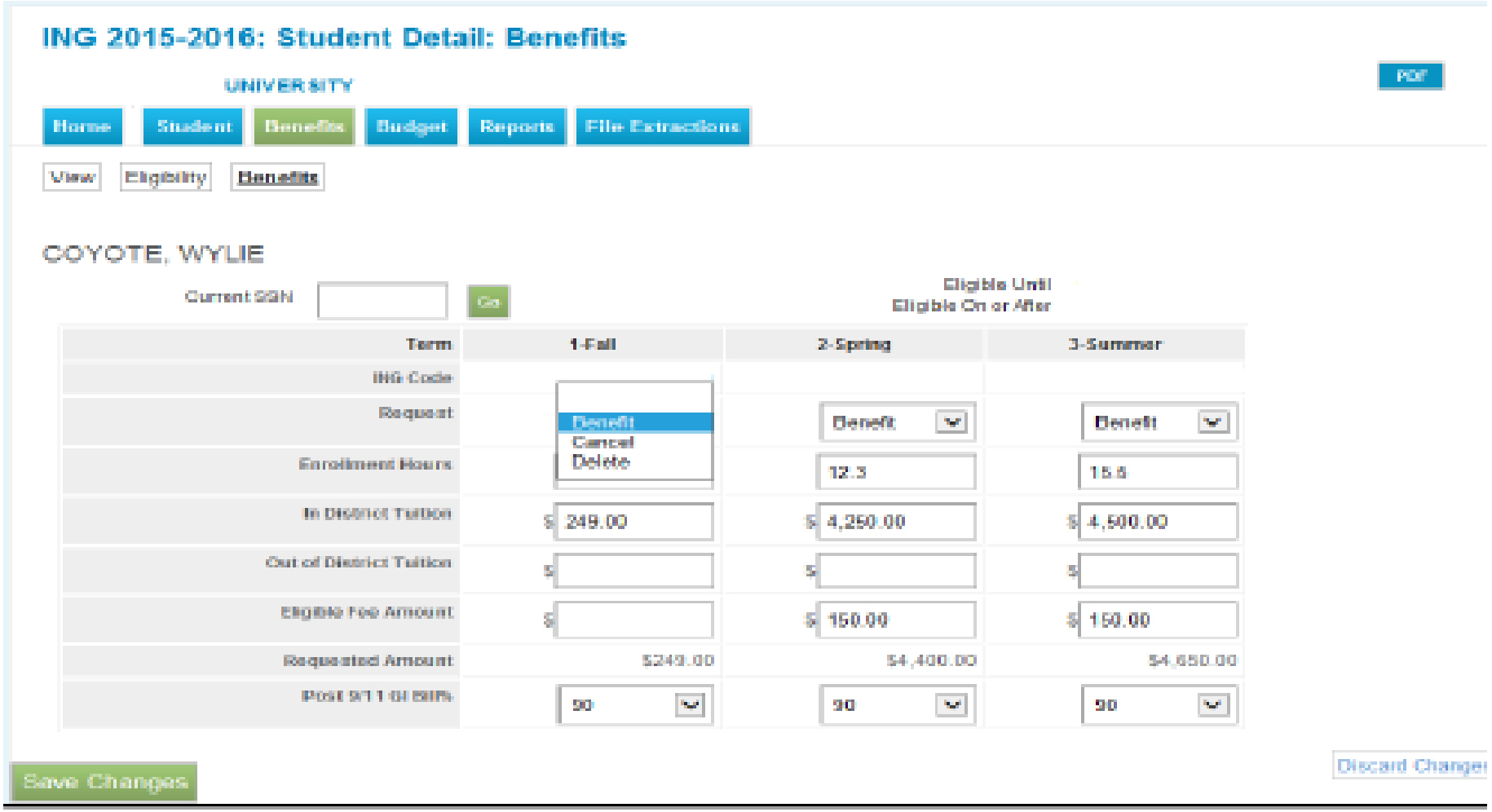


#	Sel	Req Sel	Term	Current SSN	Last Name	First Name	ING Code	Request Code	Enrollment Hours	In Dist Tuition	Out of Dist Tuition	Eligible Fees	Requested Amount	Post 9/11 GI Bill	Benefit Amount	Adjusted Amount	Units Used	Result Code	Expanded Result	Result Date	Status	Invoice Number
1	☐	☑	3		ADAMS	AMBER		P	12.0	4,500.00	0.00	150.00	4,650.00	90							U	
2	☐	☐	2		BUNNY	BUGS																
3	☐	☐	3		BUNNY	BUGS																
4	☐	☑	2		BURRISS	SUE																
5	☐	☑	3		BURRISS	SUE																
6	☐	☐	1		COLLINS	ALICIA		P	11.0	249.00			249.00	90				F		02/05/2016	P	N164360001
7	☐	☐	2		COLLINS	ALICIA																
8	☐	☐	3		COLLINS	ALICIA																
9	☐	☐	1		COYOTE	WYLIE		P	10.0	249.00			249.00	90	249.00	249.00	1.00	*		02/05/2016	P	N164360001
10	☐	☐	2		COYOTE	WYLIE		P	12.3	4,250.00		150.00	4,400.00	90							U	

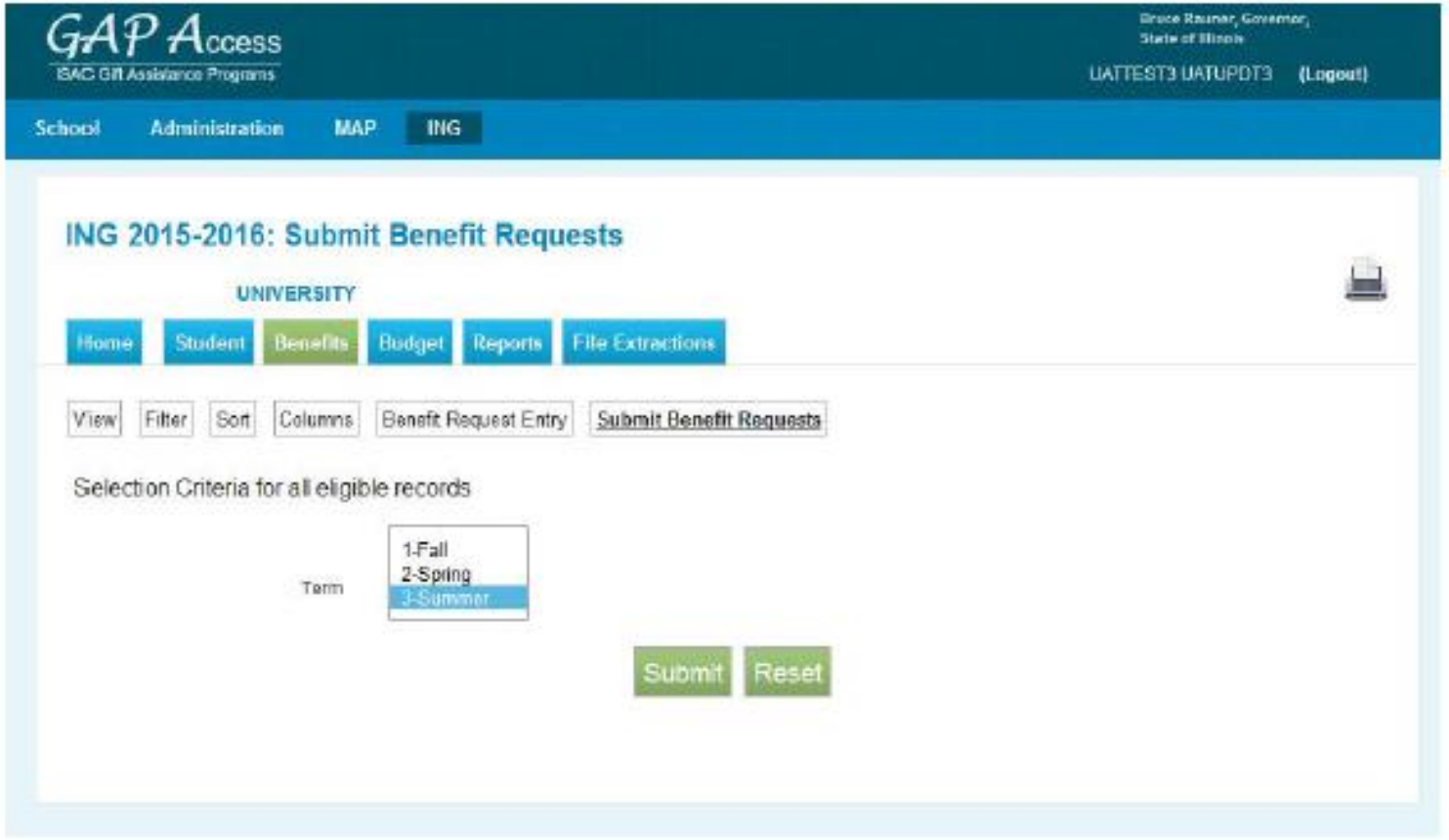
Creating Benefit Requests in Batches



Creating Benefit Requests Individually



Submitting Benefit Requests



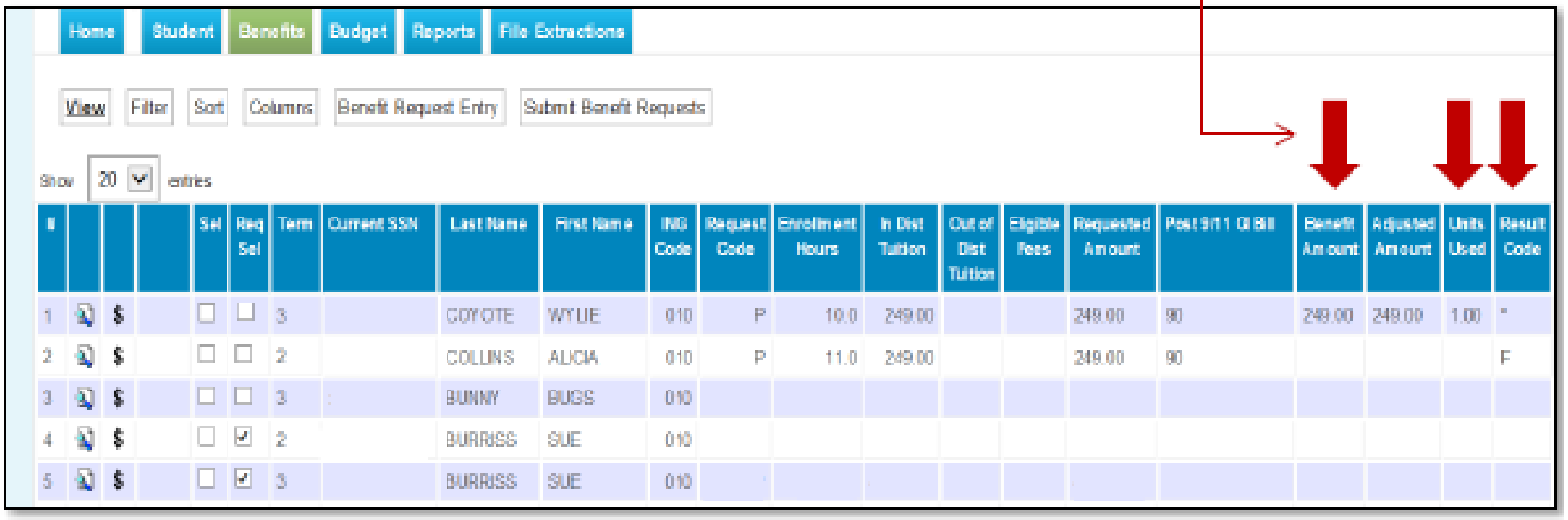
After benefits are successfully submitted to ISAC, the following message with the number of records submitted will appear on the screen. The message will read:

Benefit Submitted for XXX Records

ING Benefit Processing Results

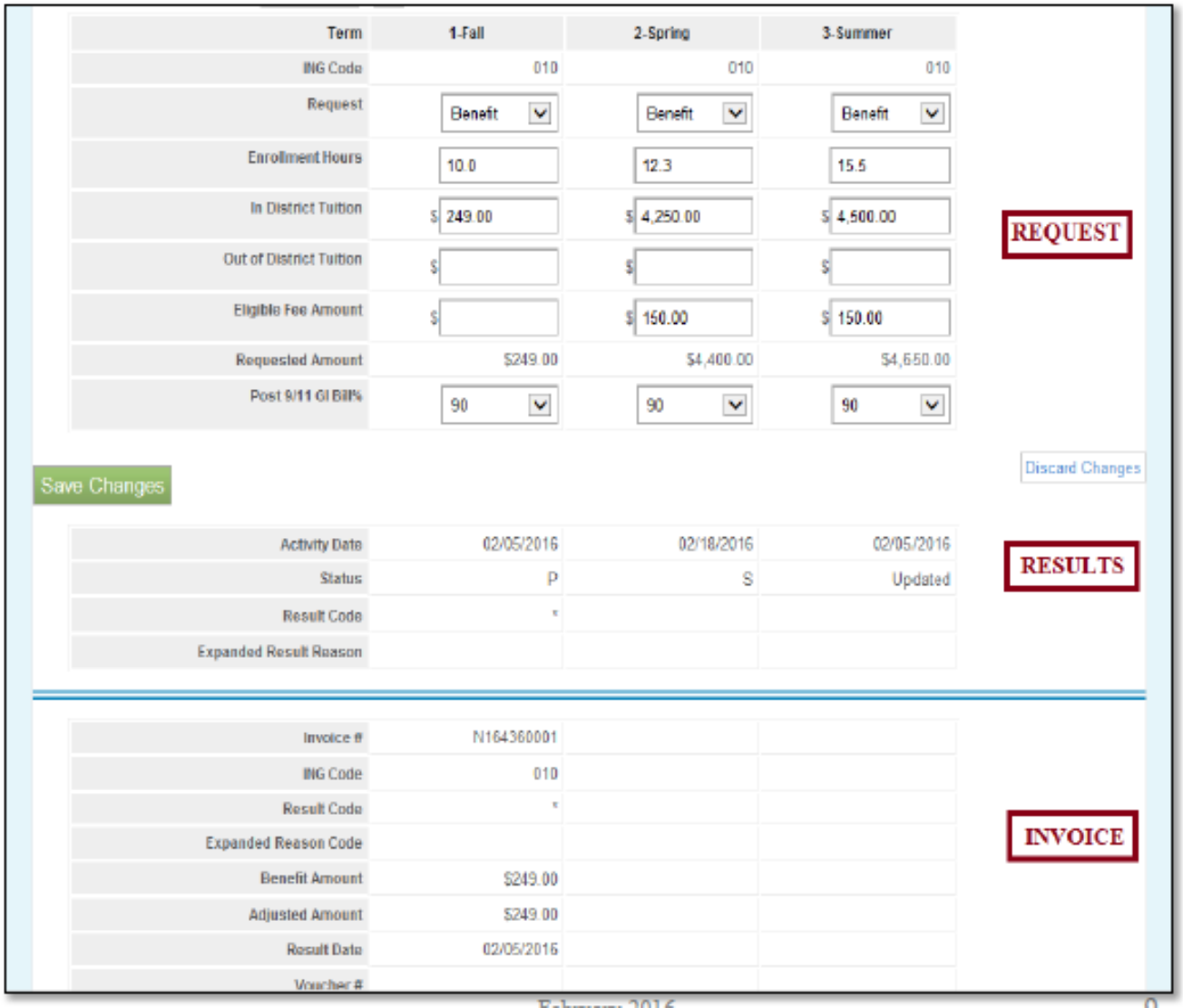
ING Student Benefit List screen

ING benefit results are displayed on the **Student Benefit List: View** screen, in the columns that reflect the total benefit amount, the units used and the processing results codes*.



#				Sel	Req Sel	Term	Current SSN	Last Name	First Name	ING Code	Request Code	Enrollment Hours	In Dist Tuition	Out of Dist Tuition	Eligible Fees	Requested Amount	Post 9/11 GI Bill	Benefit Amount	Adjusted Amount	Units Used	Result Code
1		$		☐	☐	3		COYOTE	WYLIE	010	P	10.0	249.00			249.00	90	249.00	249.00	1.00	*
2		$		☐	☐	2		COLLINS	ALICIA	010	P	11.0	249.00			249.00	90				F
3		$		☐	☐	3		BUNNY	BUGS	010											
4		$		☐	☑	2		BURRISS	SUE	010											
5		$		☐	☑	3		BURRISS	SUE	010											

ING Benefit Processing Results



Term	1-Fall	2-Spring	3-Summer
ING Code	010	010	010
Request	Benefit	Benefit	Benefit
Enrollment Hours	10.0	12.3	15.5
In District Tuition	$ 249.00	$ 4,250.00	$ 4,500.00
Out of District Tuition	$	$	$
Eligible Fee Amount	$	$ 150.00	$ 150.00
Requested Amount	$249.00	$4,400.00	$4,650.00
Post 9/11 GI Bill%	90	90	90

REQUEST

Save Changes

Discard Changes

Activity Date	02/05/2016	02/18/2016	02/05/2016
Status	P	S	Updated
Result Code	*		
Expanded Result Reason			

RESULTS

Invoice #	N164360001		
ING Code	010		
Result Code	*		
Expanded Reason Code			
Benefit Amount	$249.00		
Adjusted Amount	$249.00		
Result Date	02/05/2016		
Voucher #			

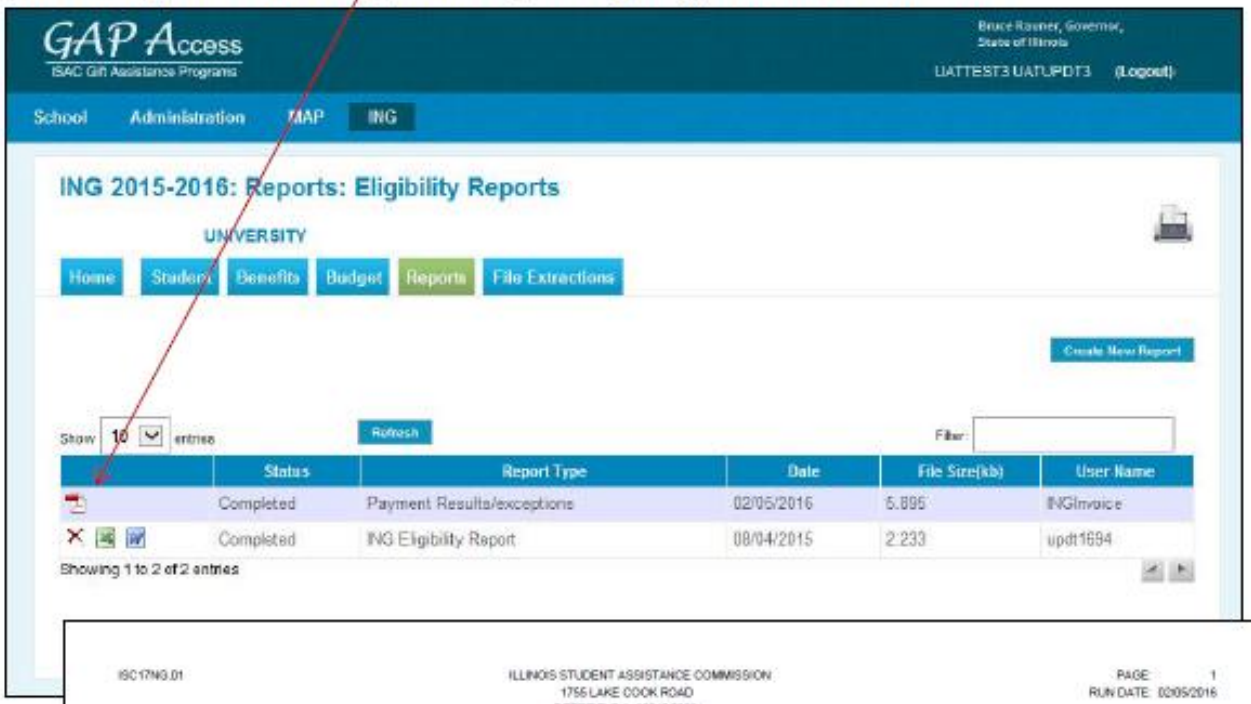
INVOICE

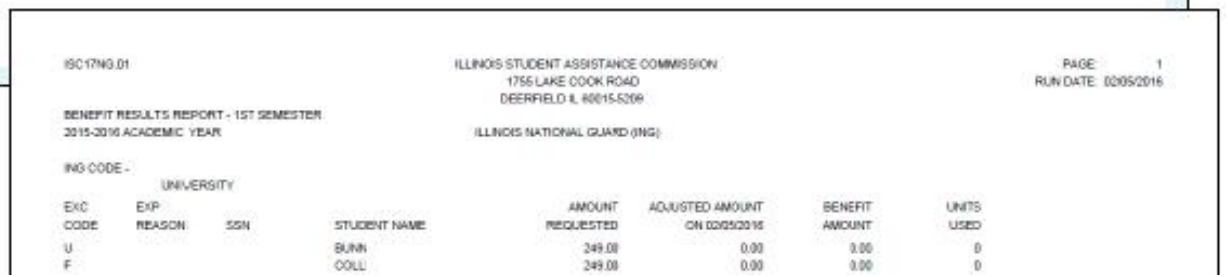
February 2016

ING Benefit Processing Results

ING Benefit Results Report

Reports displaying the .pdf icon are ISAC-generated reports of the benefit processing results. These reports are identifiable by the user name *INGInvoice* in the last column of the report list. Typically, this report is made available on the next business day after your school's benefit requests has been processed and will remain available as long as space allows. It is suggested that you save requested and ISAC-generated reports to your systems for future reference.





Combining Education Benefits

When Veterans Are Eligible for Multiple ISAC Programs

- Students eligible for MAP and IVG or ING must use IVG or ING benefits instead of MAP
  - A student cannot decline IVG or ING to use MAP
- Students eligible for IVG and ING can choose which program they would like to use
- Students can use IVG and ING together
  - The same amount of eligibility units will be charged to each program regardless of the amount of benefits paid
- Students can decline IVG, ING and/or MAP to use federal benefits that also provide tuition and fee benefits

Combining Post-9/11 GI Bill Program with State Benefits

- When Post-9/11 GI Bill first became available, it was considered first payer when used with state benefits that also paid tuition and fees
- In 2011, the VA rules changed and Post-9/11 GI Bill became last payer when used with programs that are specifically designated for tuition and fees
- In Fall 2014, Illinois received a waiver from the VA to allow IVG and ING Grant to be considered last payer when combined with **Post-9/11 GI Bill benefits that are at less than 100% eligibility**
- ISAC implemented rule changes to IVG and ING Grant programs that went into effect July 1, 2015

Summary of IVG and ING Grant Rule Changes

- For veterans who are eligible for Post-9/11 GI Bill benefits at less than 100% and who use those benefits with IVG or ING Grant programs in the same term, the Post-9/11 GI Bill benefits should be applied first (VA will be first payer), and any remaining eligible tuition and fee charges would be covered by IVG and/or ING Grant
- The amount of IVG and ING Grant benefits used will be prorated based on the percentage of the charges that are covered by the ISAC programs
- For IVG, the changes went into effect for the Summer 2015 term for courses that began or concluded after July 1, 2015
- For ING Grant, the changes went into effect beginning with the Fall 2015 term

Proration Methodology

- In situations when the IVG or ING Grant is used with the Post-9/11 GI Bill and IVG or ING Grant can be considered “last payer”:
  - The percentage of charges to be covered by the IVG or ING Grant will be multiplied by the number of credit hours the student is taking and the result will be converted to eligibility units using the standard units chart found in the program rules

Number of Hours	Semester Term	Quarter Term
12 or more hours	12 units	8 units
9 - 11.99 hours	9 units	6 units
6 - 8.99 hours	6 units	4 units
3 - 5.99 hours	3 units	2 units
0 - 2.99 hours	1 units	1 units

Sample Scenarios

- Enrollment status of 12 credit hours for a semester and tuition & fees are $10,000

Post-9/11 GI Bill, 80% and IVG	Post-9/11 GI Bill, 60% and IVG	Post-9/11 GI Bill, 40% and IVG
With IVG as first payer: · Student would use 12 IVG units and 4 months of Post-9/11 GI Bill benefits	With IVG as first payer: · Student would use 12 IVG units and 4 months of Post-9/11 GI Bill benefits	With IVG as first payer: · Student would use 12 IVG units and 4 months of Post-9/11 GI Bill benefits
With Post-9/11 GI Bill as first payer: · $10,000 x .80 = $8,000 paid by Post-9/11 GI Bill · $2,000 (20%) covered by IVG · .20 x 12 credit hours = 2.4% · 2.4 converts to 1 unit · Student would use 1 IVG unit and 4 months of Post-9/11 GI Bill benefits	With Post-9/11 GI Bill as first payer: · $10,000 x .60 = $6,000 paid by Post-9/11 GI Bill · $4,000 (40%) covered by IVG · .40 x 12 credit hours = 4.8% · 4.8 converts to 3 units · Student would use 3 IVG units and 4 months of Post-9/11 GI Bill benefits	With Post-9/11 GI Bill as first payer: · $10,000 x .40 = $4,000 paid by Post-9/11 GI Bill · $6,000 (60%) covered by IVG · .60 x 12 credit hours = 7.2% · 7.2 converts to 6 units · Student would use 6 IVG units and 4 months of Post-9/11 GI Bill benefits

Using State and Federal Veteran Education Benefits Together

- Examples:
  - A veteran who is eligible for IVG and 100% of Post-9/11 GI Bill benefits could choose to use his federal benefits only, instead of IVG. In doing so, he could receive the benefits of a housing allowance and book stipend in addition to tuition and mandatory fee benefits.

  - A veteran who is only eligible for 60% of Post-9/11 GI Bill benefits could choose to use IVG and his Post-9/11 benefits together. In this case, the Post-9/11 GI Bill would be applied first to tuition and mandatory fee charges, and the veteran would also receive a housing allowance and book stipend. IVG would then be applied to cover any tuition and mandatory fees (40%) not covered by the Post-9/11 GI Bill.[53]

Using State and Federal Veteran Education Benefits Together

- Examples:
  - A veteran who is eligible for MAP, IVG and ING, and 80% of his Post-9/11 GI Bill benefits could use a combination of IVG, ING and Post-9/11 GI Bill benefits, but could not use MAP.
  - A veteran who is eligible for both IVG and 100% of Post-9/11 GI Bill benefits and eligible to transfer his Post-9/11 GI Bill benefits to a spouse or children, may choose to use only IVG and transfer his federal benefits to his dependent(s).

Using State and Federal Veteran Education Benefits Together

- Examples:
  - A veteran who is eligible for the Montgomery GI Bill (Chapter 30) and the Post-9/11 GI Bill (Chapter 33), as well as IVG may choose to combine Chapter 30 and IVG benefits instead of opting to make the irrevocable decision to apply for Chapter 33 benefits. In this case, IVG would cover the veteran's tuition and mandatory fees, and the student would receive Chapter 30 benefits in a monthly stipend.
    - Because the amount of the Chapter 33 housing allowance is based on the location of the school, the Chapter 30 monthly stipend amount can be higher than the Chapter 33 housing allowance in some parts of the state

Maximizing State and Federal Military Education Benefits

- Encourage IVG and ING recipients to consider the following:
  - When taking more than 12 credit hours, students will only be charged with 12 units of usage
    - Can take 18 credit hours, but only use 12 eligibility units
    - Accelerates degree completion
  - Some veteran benefits may expire or can only be used while on active status
    - VA benefits have a delimiting date
    - Illinois National Guard Grant can only be used while on active status with the Guard
    - IVG benefits do not expire

Maximizing State and Federal Military Education Benefits

- Encourage students who are not eligible for 100% of the Post-9/11 GI Bill Program to apply for IVG and ING Grant
- Encourage student veterans to complete the FAFSA to apply for Title IV aid such as the Pell Grant
  - FAFSA is also used to determine eligibility for Monetary Award Program
  - Direct students to studentaid.ed.gov/types/grants-scholarships/military for additional resources
- Counsel students on their options in regard to the acceptance of academic credit for military training and occupations at your institution to help increase academic success and decrease time to degree attainment

Some Qs & As

Extension of Benefits

- Q. A student wants to utilize the IVG extension of the one additional term provision by having IVG cover only a portion of his eligible term tuition and fees and saving the remaining eligible units for the following term when he plans to be enrolled for 12 credit hours. Is this acceptable?

- A. No. A student cannot pick and choose to use IVG (or ING Grant) benefits for some of their courses in a term and “save” some units for the next term. IVG and the ING Grant are entitlement programs, and, technically, are considered tuition waivers, and as such, the benefit would apply to any and all eligible charges.

ING Grant, MAP and VA Chapter 33

- Q. If a student is eligible for the Illinois National Guard Grant and MAP and then becomes eligible to receive VA Chapter 33 at less than 100%, how should Chapter 33 be calculated?

- A. If the student has become eligible for Chapter 33 at less than 100% and also wants to use the ING Grant and is eligible for MAP, the benefits would be applied in this order: Chapter 33 first … then the ING Grant … then MAP.

  Even though MAP is supposed to be first payer when used with Chapter 33, that would change when the ING Grant is involved because of the ING Grant and MAP rules. After applying Chapter 33 and the ING Grant, MAP could be used to cover any remaining mandatory fees … however, if that's a minimal dollar amount, the student could choose to not use MAP if they don't want to use MAP Paid Credit Hours for a small benefit amount.

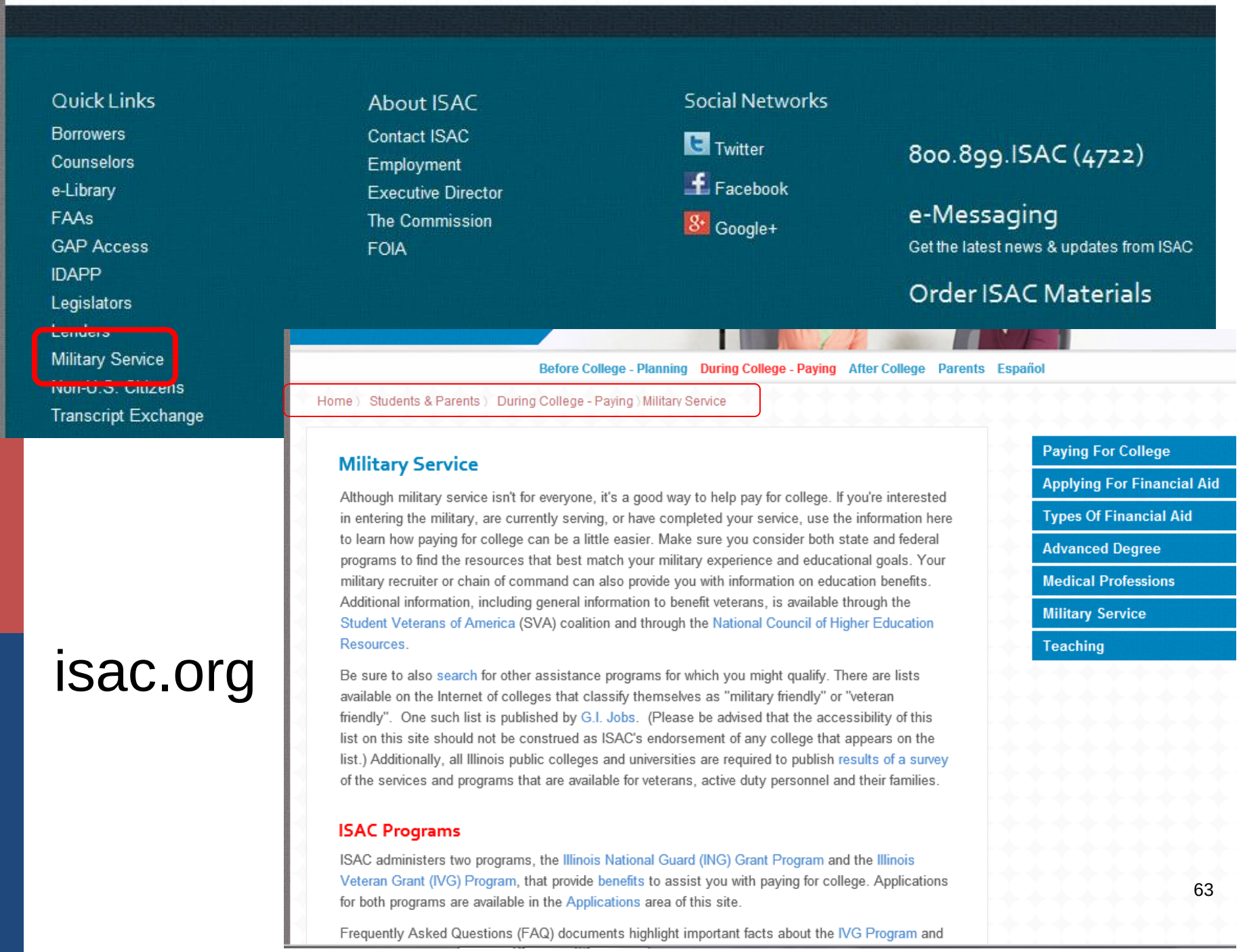
IVG, MAP and VA Chapter 33

- Q. What do we do when a student is using the Post 9/11 GI Bill (Chapter 33) and IVG and would be eligible to receive MAP? Since they can't have MAP and IVG, but can have the Post 9/11 GI Bill and MAP, do they get MAP or not with the new state and federal combination rules?

- A. A student who is eligible to receive MAP and IVG cannot choose to use MAP instead of or with IVG, regardless of what other state or federal benefits they are using or combining. That is specifically stated in ISAC rules, and nothing has changed with that. Here's the excerpt from the IVG rules:
  - ***Section 2733.40 Institutional Procedures:*** *If a student is eligible for both an IVG and a Monetary Award Program (MAP) grant, the IVG benefits must be used first. A student cannot decline IVG benefits in favor of using MAP.*

  Students who are not eligible for IVG, but who are eligible for MAP, can still use MAP with the Post-9/11 GI Bill, but MAP would have to be applied first to the student's tuition and fees before billing the VA. The rules that allow for the VA to be "first payer" only applies to IVG and the ING Grant for those who are eligible for the Post-9/11 GI Bill at less than 100% and want to combine state and federal benefits. According to VA rules, any other assistance that is specifically designated for tuition and fees, such as MAP, would be applied first before billing the VA.

Tools & Resources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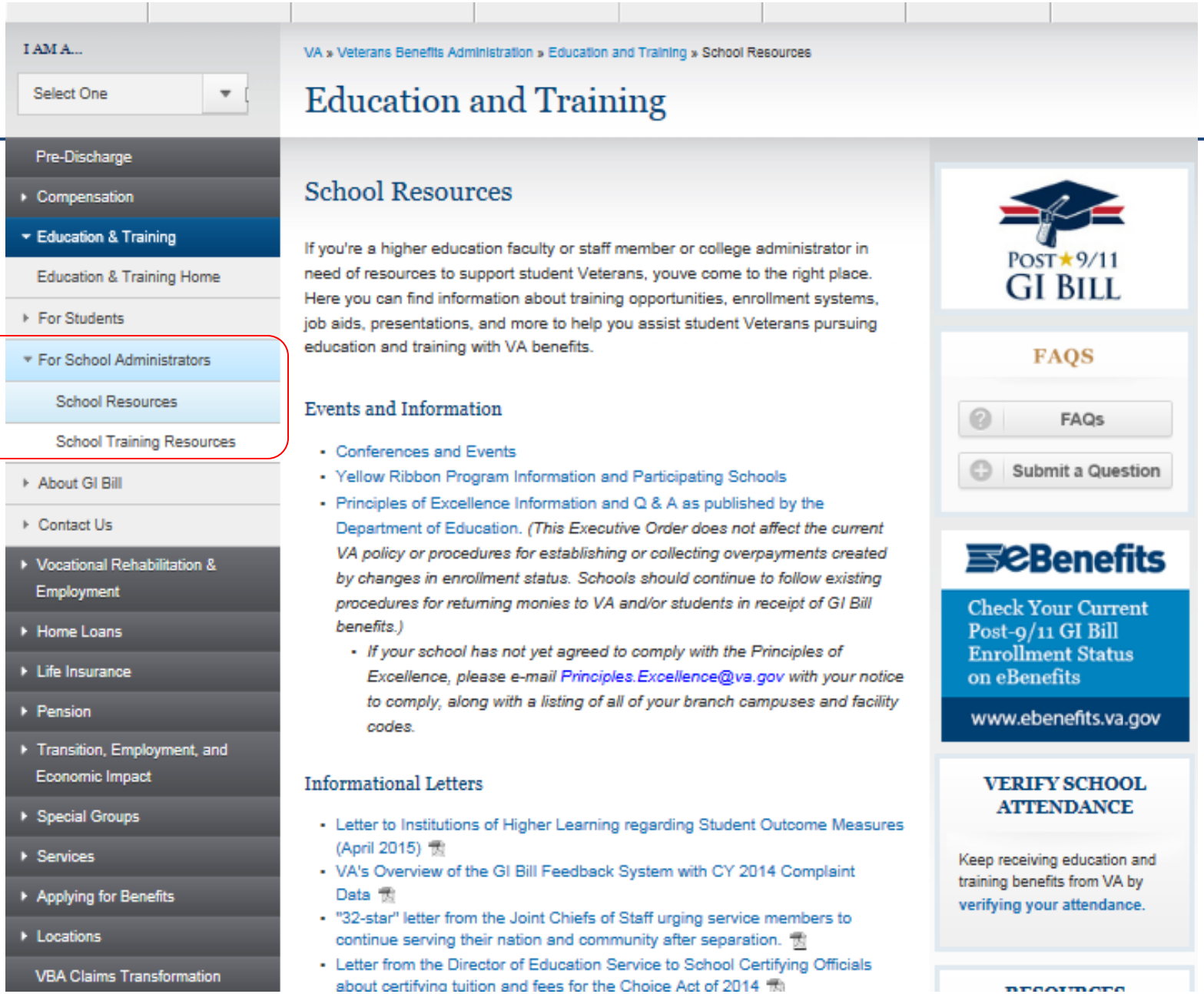
Military Service
Although military service isn't for everyone, it's a good way to help pay for college. If you're interested in entering the military, are currently serving, or have completed your service, use the information here to learn how paying for college can be a little easier. Make sure you consider both state and federal programs to find the resources that best match your military experience and educational goals. Your military recruiter or chain of command can also provide you with information on education benefits. Additional information, including general information to benefit veterans, is available through the Student Veterans of America (SVA) coalition and through the National Council of Higher Education Resources.
Be sure to also search for other assistance programs for which you might qualify. There are lists available on the Internet of colleges that classify themselves as "military friendly" or "veteran friendly". One such list is published by G.I. Jobs. (Please be advised that the accessibility of this list on this site should not be construed as ISAC's endorsement of any college that appears on the list.) Additionally, all Illinois public colleges and universities are required to publish results of a survey of the services and programs that are available for veterans, active duty personnel and their families.
ISAC Programs
ISAC administers two programs, the Illinois National Guard (ING) Grant Program and the Illinois Veteran Grant (IVG) Program, that provide benefits to assist you with paying for college. Applications for both programs are available in the Applications area of this site.
Frequently Asked Questions (FAQ) documents highlight important facts about the IVG Program and
Paying For College
Applying For Financial Aid
Types Of Financial Aid
Advanced Degree
Medical Professions
Military Service
Teaching

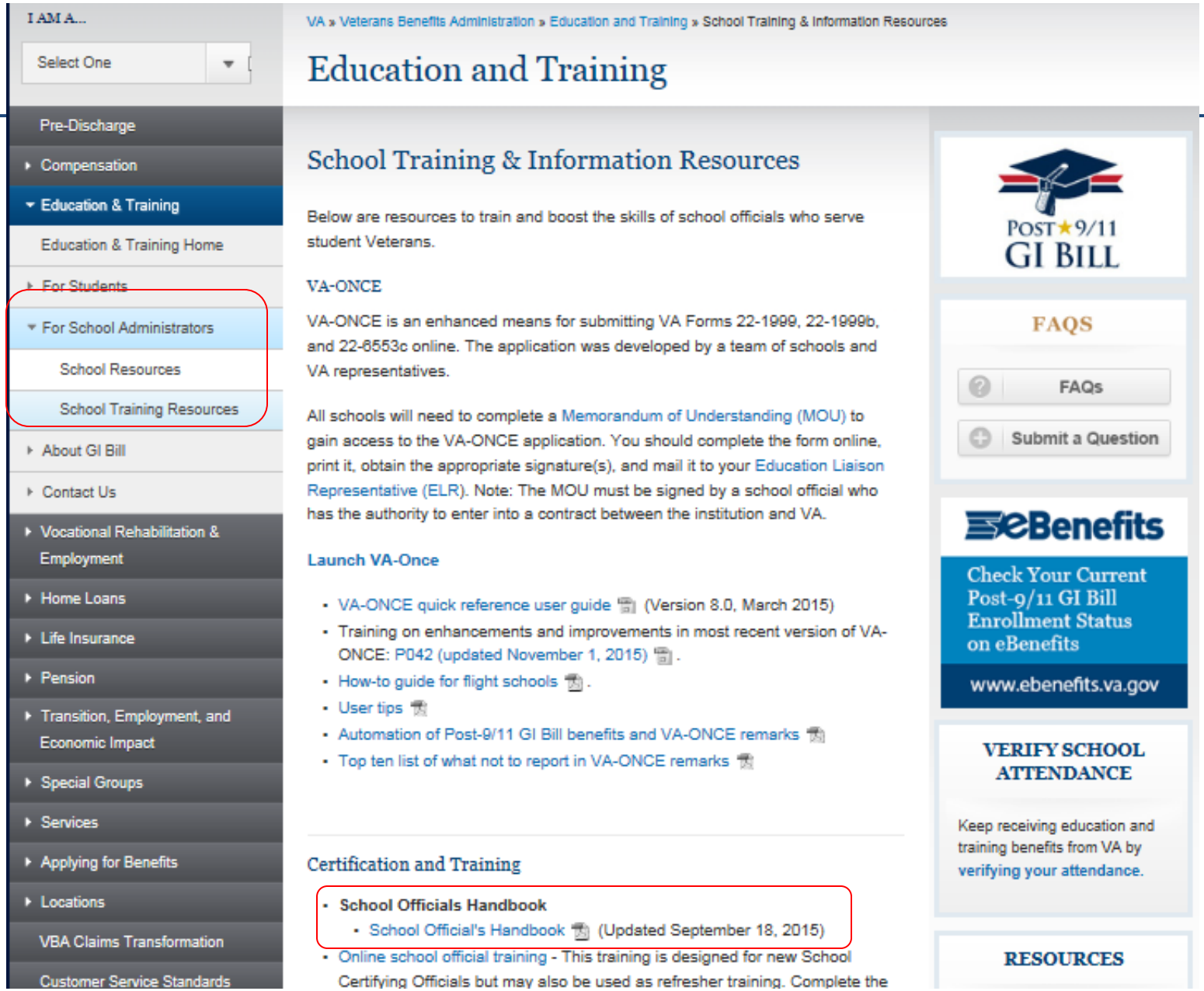
isac.org

illinoisjoiningforces.org

www.benefits.va.gov/gibill/school_resources.asp



www.benefits.va.gov/gibill/school_training_resources.asp



www.nasfaa.org/legislative_tracker

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POLICY

RESEARCH

Student Aid Index

AskRegs

NASFAA U

ADD TO FAVORITES

NASFAA Legislative Tracker

NASFAA's Legislative Tracker provides student financial aid administrators with a comprehensive look at legislation introduced in the U.S. House of Representatives and in the U.S. Senate during this session of Congress. The tracker breaks down legislation by issue area to allow members the ability to find the legislation on topics or federal programs most important to them and their institution. The tracker will be updated on a regular basis to reflect the most recent action on student aid-related legislation.

Select a topic below to access introduced legislation.

Access and Innovation | Campus-Based Programs

Consumer Information and Transparency | FAFSA Simplification

Loans and Repayment | Military and Veterans Aid

Pell Grants | Quality and Accountability

Student Aid Funding | Tax Issues

Legislation We're Watching Closely

Related Content

Town Hall
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Report: Little Evidence That Federal Aid Encourages Tuition Hikes
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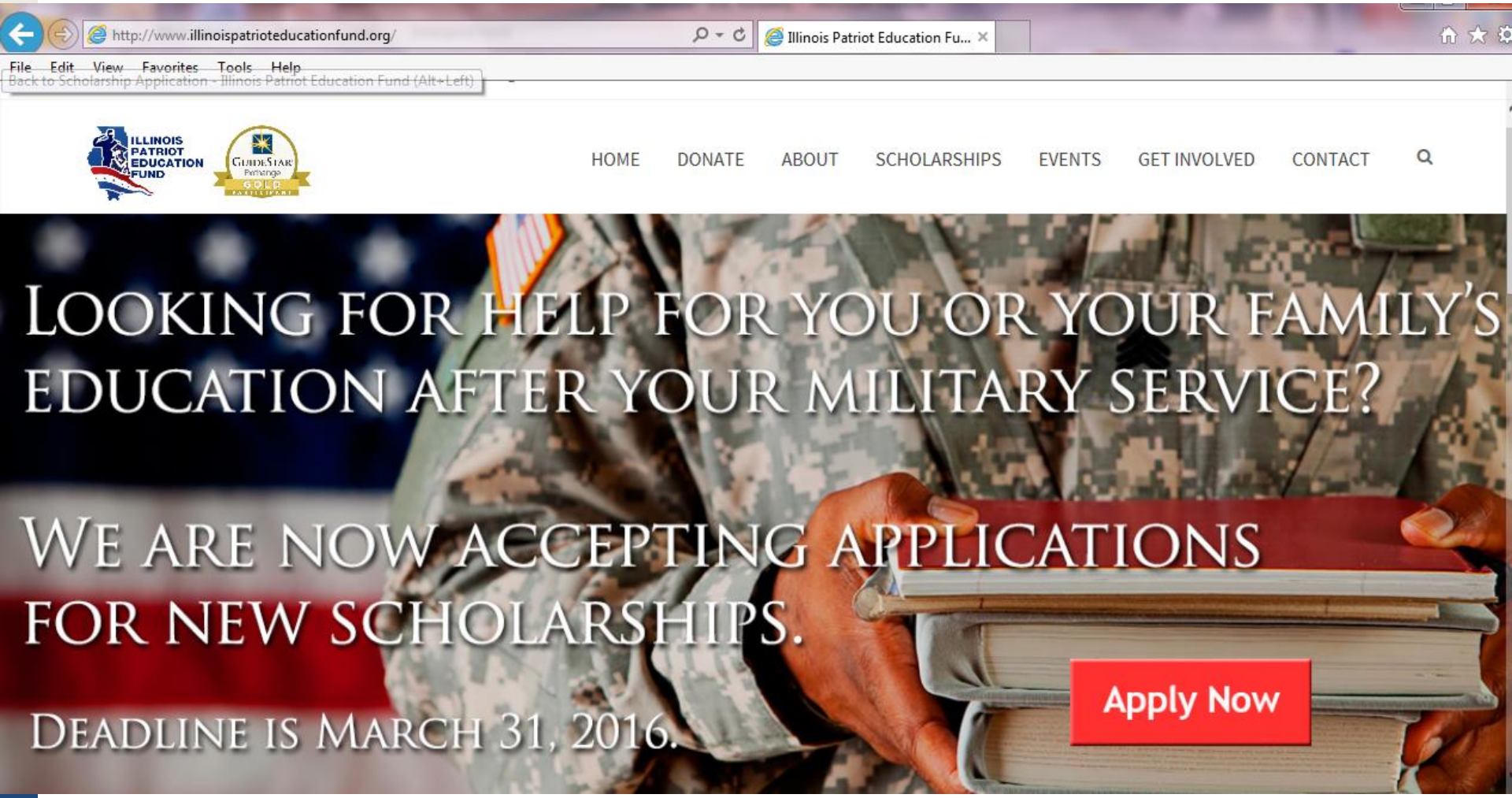
VIEW ALL

Student Veterans Leadership Day

SVLD Agenda, April 5, 2016

10:00 a.m.	Welcome/Opening Ceremony
10:10 a.m.	Keynote Speaker Lance Zedric, Illinois Author/Historian and Desert Storm Veteran
10:30 a.m.	Panel Discussion: Student Veterans Leadership -- Matt Galloway, Northern Illinois University SVA President; Stephanie Stavrenos, St. Xavier University SVA President; June Mante, Lewis University SVA President; Weston Polaski, Vice-President of Outreach-SVA-IL
11:15 a.m.	Panel Discussion: Higher Education/Veterans Policy -- Dr. James Applegate, Illinois Board of Higher Education, Executive Director; Erica Jeffries, Illinois Department of Veterans Affairs, Director; Eric Zarnikow, Illinois Student Assistance Commission, Executive Director
12:00 p.m.	Lunch and Panel Discussion: Higher Education/Veterans Support and Services -- Nick Osborne, University of Illinois; Brian Gilligan, Morton College; Kathy Meyers, Western Illinois University
1:45 p.m.	Panel Discussion: Illinois State Legislators at the Illinois State Library
2:30 p.m.	Move to State Capitol/Meetings with Legislators
3:30 p.m.	Recognition on House Floor/Group Photo on Floor
4:15 p.m.	Announcements/After Action Review
5:00 p.m.	Adjourn

www.illinoispatrioteducationfund.org/#



ISAC Contact Information

- Student and Parent Services
  - Phone: 800-899-4722
  - E-mail: isac.studentservices@isac.illinois.gov
- School Services
  - Phone: 866-247-2172
  - E-mail: isac.schoolservices@isac.illinois.gov
- Kim Eck, Training Services
  - Phone: 217-785-7139
  - E-mail: Kimberly.Eck@isac.illinois.gov

Questions/Comments?

Thank you for participating today!