An Overview of the Illinois Special Education Teacher Tuition Waiver (SETTW) and the Golden Apple (GA) Scholars of Illinois Programs

March 12, 2024
Agenda

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Illinois Special Education Teacher Tuition Waiver (SETTW) Program
Illinois Special Education Teacher Tuition Waiver (SETTW) Program

• Purpose is to encourage current teachers and academically talented students to pursue careers in the area of Special Education

• Exempts recipients from the payment of tuition and mandatory fees for up to four calendar years at any of the public universities in Illinois

• Recipients must make a commitment to teach in Special Education at an Illinois school for at least two of the five years following graduation
SETTW Eligibility Requirements

• Student must be:
  o A U.S. citizen or eligible non-citizen or meet the undocumented student criteria of the RISE Act
  o An Illinois resident
  o Enrolled or accepted for enrollment as an undergraduate or graduate student in an area of special education
    ▪ Must be enrolled within 10 days after the beginning of the term for which the waiver was initially awarded
  o Meeting schools satisfactory academic progress criteria
  o In attendance on a continuous basis for up to four years

• Student must meet one of the following:
  o Graduated (or scheduled to graduate) from an approved high school in the academic year in which the award is made and perform in the upper half of the graduating class
  o Graduated from an approved high school prior to the academic year in which the award is made and not hold a valid teaching certificate
  o Hold a valid teaching license that’s not in the discipline of special education
Applying for SETTW

- Applicants must complete the SETTW Application, which also serves as a promissory note.

- The application is accessible online via the ISAC Student Portal.

- Must be submitted to ISAC by the priority consideration date of March 1 prior to start of the academic year to be considered timely:
  - Applicants must create an ISAC Student Portal account to complete the SETTW online application.

- Applicants have the option of electronically signing and submitting the application (preferred method), or they may print and sign the application by hand and mail it to ISAC:
  - Paper applications must be received with an original ink signature and cannot be submitted via e-mail or Fax.
Complete all applicable items on this application according to the instructions. This form is only valid for the 2024-2025 academic year.

*Citizenship (select one)

- U.S. Citizen
- Eligible Noncitizen

**Not a Citizen or Not an Eligible Noncitizen**

Click to proceed to application.

Prequalification: Not a Citizen or Not an Eligible Noncitizen

In order to be eligible to apply for a Special Education Teacher Tuition Waiver (SETTW) through this application, you must meet all of the following criteria:

1. you resided with your parent or guardian while attending a public or private high school in Illinois;
2. you graduated from a public or private high school, or received the equivalent of a high school diploma, in Illinois;
3. as of the date you graduated from high school or received the equivalent of a high school diploma, you had attended school in Illinois for at least three (3) years;
4. by signing the Illinois Special Education Teacher Tuition Waiver you will be providing an affidavit stating that you will file an application to become a permanent resident of the United States at the earliest opportunity you are eligible to do so; and
5. you have not established a residence outside of Illinois.

*Indicates required field

Do you meet all of the above criteria?

- Yes
- No

*NOTE: If you receive any assistance through the SETTW Program, in addition to other requirements and with limited exceptions, you must begin teaching as a special education teacher in a qualifying Illinois school within one year immediately following completion of your qualifying program or the waiver converts to a loan that you must repay with interest. We recommend that you review your citizenship status and the US citizenship requirements for employment as a teacher in Illinois before you apply for this program.*
Application Review

PERSONAL INFORMATION

Social Security Number
Last Name
First Name
Middle Initial
Prior Last Name (if applicable)
Permanent Home Address (line one)
Permanent Home Address (line two)
Phone Number
City
State
ZIP Code
State of Legal Residence
Date of Birth
Illinois public 4-year college you will attend
E-mail Address
Citizenship
What is your gender?
What is your racial or ethnic identity?

EDUCATION INFORMATION

Admin. Signature

I understand that I have the right at any time to pay in advance the unpaid balance due under this agreement without penalty.

8. I WILL NOT SIGN THIS MASTER PROMISSORY NOTE BEFORE READING THE ENTIRE NOTE, EVEN IF I AM TOLD OR INSTRUCTED OTHERWISE. I WILL NOT SIGN THIS NOTE IF IT CONTAINS ANY BLANK SPACES. BY SIGNING THIS NOTE I ACKNOWLEDGE THAT I HAVE READ IT, IT CONTAINS NO BLANK SPACES, AND THAT I HAVE RECEIVED AN EXACT COPY. MY SIGNATURE CERTIFIES I HAVE READ, UNDERSTAND, AND AGREE TO THE TERMS AND CONDITIONS OF THIS MASTER PROMISSORY NOTE, AS WELL AS THE CERTIFICATIONS ABOVE AND BELOW MY SIGNATURE.

I agree to the certification statement

SIGN & SUBMIT
PLEASE NOTE: ISAC waives ACT and/or SAT test scores from each test's senior year for Illinois high school students. The highest test score taken during the student's junior and senior years and performance-based academic data (air of the 5th semester) required to ISAC by your high school, are used to determine if you are eligible for the SETTRW Program. 

☐ I graduated from high school prior to the 2021-2022 academic year and do not hold a valid teaching license.

☐ I am a licensed teacher in the State of Illinois and am seeking an initial professional educator license in special education. (For the purpose of this program, a substitute teaching license does not qualify as a valid teaching license.)

RECIPIENT — ALL APPLICANTS MUST PROVIDE ONE ADULT CONTACT PERSON. We will only contact this person if we are unable to reach you.

Name: LAST, FIRST
Parent ☐ Other Related ☐ Non-Related ☐ Relationship: First parent

Permanent Home Address: STREET [CITY] [STATE] [ZIP Code]

Phone Number: (123) 456-7890

Student/Borrower Certifications and Signature

I certify under penalty of perjury as provided by law, the following:

A. The information I have provided on this Master Promissory Note and as updated by me from time to time is accurate and complete.

B. I authorize my high school and college to release information and/or certify my eligibility for the Illinois Special Education Teacher Tuition Waiver Program.

C. I understand that I may receive the Illinois Special Education Teacher Tuition Waiver Program for more than one year and, if I fail to complete the teaching obligation as described in this Master Promissory Note (the awarded funds shall convert to an interest-bearing loan as described below).

D. I authorize any future employer of mine to provide any information to my Lender relating to my obligation to complete my eligibility to participate in the Illinois Special Education Teacher Tuition Waiver Program.

E. I understand that if my awards convert to a loan, my Lender will be the Illinois Student Assistance Commission (ISAC or “Lender”).

F. PROMISE TO PAY: I promise to pay to the order of the Lender, or any subsequent holder, amounts awarded for my participation in the Illinois Special Education Teacher Tuition Waiver Program if, at any time, I am no longer eligible to participate in the program pursuant to the Illinois Higher Education Student Assistance Act (110 ILCS 547/44.15) or its implementing regulations, found in Il. Admin. Code 55.23. § 27/65.

G. I understand that I may receive one or more awards through the Illinois Special Education Teacher Tuition Waiver Program for more than one year and, if I fail to complete the teaching obligations described in this Master Promissory Note, the funds awarded or a portion thereof awarded shall convert to a Loan, the terms of which will be governed by this Master Promissory Note.

H. I WILL NOT SIGN THIS MASTER PROMISSORY NOTE IF THE PROCEEDS ARE RETURNED PRIOR TO THE TERM TO WHICH IT IS APPLICABLE.

I understand that I have the right at any time to pay in advance.

J. I WILL NOT SIGN THIS MASTER PROMISSORY NOTE IF IT CONTAINS ANY BLANK SPACES.

K. I HAVE RECEIVED AN EXACT COPY OF THIS MASTER PROMISSORY NOTE.

L. I WOULD LIKE TO PROVIDE THE FOLLOWING INFORMATION:

M. I CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT.

Adopt Your Signature

Confirm your name, initials, and signature.

Required

Full Name* Carmen SanDiego

Initials* CS

SELECT STYLE DRAW UPLOAD

PREVIEW

By selecting Adopt and Sign, I agree that the signature and initials will be the electronic representation of my signature and initials for all purposes when I or my agent use them on documents, including legally binding contracts, just the same as a pen-and-paper signature or initial.

ADOPT AND SIGN CANCEL
You are now leaving the ISAC Student Portal. By clicking CONTINUE below, you will be directed to DocuSign, where you can securely electronically sign your application. If you click CANCEL, you will remain in the ISAC Student Portal and will be given the option to print and sign your application by hand and mail it to the Illinois Student Assistance Commission (ISAC).

Disclaimer

CONTINUE  CANCEL

7. I understand that I have the right at any time to pay in advance the unpaid balance due under this agreement without penalty.

8. I WILL NOT SIGN THIS MASTER PROMISSORY NOTE BEFORE READING THE ENTIRE NOTE, EVEN IF I AM TOLD OR INSTRUCTED OTHERWISE. I WILL NOT SIGN THIS NOTE WHEREVER THERE ARE ANY BLANK SPACES. BY SIGNING THIS NOTE I ACKNOWLEDGE THAT I HAVE READ, UNDERSTAND, AND AGREE TO THE TERMS AND CONDITIONS OF THIS MASTER PROMISSORY NOTE, AS WELL AS THE CERTIFICATIONS ABOUT WHICH THEY WERE ISSUED.

Final Step

You're Not Done Yet! To complete your Illinois Special Education Teacher Tuition Waiver (SETTW) Program application, you must submit a signed Application/Teaching Agreement/Master Promissory Note.

Return to the SETTW Application in the ISAC Student Portal to complete your submission. You may choose to electronically sign and submit your application, or print and sign your application by hand and mail it to:

ISAC Dept. D
1755 Lake Cook Road
Deerfield, IL 60015-5209

Be sure to retain a copy of your signed Application/Teaching Agreement/Master Promissory Note, along with the Terms and Conditions, for your records.

If you become aware that changes to your application data are needed, follow the procedures on our website.

Notifications

If you provided your e-mail address, a status notification will be sent if we do not receive your signed application.

You will receive a letter notifying you of your eligibility status within 2 weeks after receipt of your complete signed application.

Print & Sign Your Application
SETTW Awarding

• ISAC awards 250 waivers annually as follows:
  
  o A maximum of 40 tuition waivers are awarded to qualified applicants who hold valid teaching certificates that are not in the discipline of special education
    ▪ If more than 40 applicants qualify under these provisions, a lottery is used to select 40 recipients
    ▪ If fewer than 40 applicants qualify under these provisions, the remaining waivers are awarded to the current year high school graduates
  
  o A minimum of 105 tuition waivers are awarded to qualified applicants who graduated from high school prior to the academic year in which the award is made
    ▪ If more than 105 applicants qualify under these provisions, a lottery is used to select 105 recipients
  
  o A minimum of 105 tuition waivers are awarded to qualified applicants scheduled to graduate from an approved high school in the academic year in which the award is made and who perform in the upper half of their class according to performance-based academic data provided by the high school at the end of the sixth semester
    ▪ Recipients for this group are selected from among qualified applicants based on the highest ACT or SAT test scores from the appropriate time period.
    ▪ Any of the 145 tuition waivers not awarded under the provisions outlined in the two preceding bullets are awarded to this group.
    ▪ If the number of applicants who qualify under these provisions is greater than the available number of tuition waivers to be awarded, a lottery is used to select the appropriate number of recipients.

• Awards are not subject to annual appropriations
SETTW Awarding

- Certified teachers who receive an "approval" through their school district to teach in a special education discipline are considered to be seeking initial certification in a special education discipline and may, therefore, apply for this waiver.

- Teachers already certified in a special education discipline may not receive the tuition waiver.

- Student cannot be a prior recipient of this waiver or be awarded the Minority Teachers of Illinois (MTI) Scholarship Program or the Golden Apple (GA) Scholars of Illinois Program for the same academic year.

- An applicant who is also eligible for the Monetary Award Program (MAP) must use the SETTW award first.
SETTW Award Notification

• An SETTW Notice of Eligibility will be sent by July 1 to each qualified applicant who is selected to receive a tuition waiver
  o Included with the notice is a SETTW Rights and Responsibilities form

• An SETTW Notice of Unavailable Waivers is sent to qualified applicants who are not selected

• Applicants who did not qualify for a waiver are sent an SETTW Notice of Ineligibility

• Samples of the letters sent to students can be found at:
  o isac.org/isac-gift-assistance-programs/illinois-settw/determining-awards/
SETTW Processing

• After awarding has taken place, schools will be asked to complete the tuition waiver process by certifying each student’s eligibility and enrollment in the SETTW system in GAP Access.

• For each waiver awarded, the college must certify that the student is enrolled in a special education discipline or that the student is ineligible for the waiver.

• The SETTW Certification List in the SETTW system includes students who have been newly awarded program benefits for the current academic year, as well as those who have transferred to the institution.

• Schools cannot make a correction to a tuition waiver certification once it has been submitted in the SETTW system.

• All certification corrections must be submitted to School Services by sending an e-mail to isac.schoolservices@illinois.gov.
• The tuition waiver process must be completed on the Certification List: View screen for all newly awarded students and students who have transferred.

• Students who applied for MTI and GA are identified with a “Y” indicator in the Dual Awarded columns to warn schools of a potential conflicting scholarship:
  o Students cannot receive both SETTW and MTI or GA during the same award year.

• The Transfer Indicator will be populated with a “T” when the student has received benefits in a prior term or year at a different school and has transferred to your institution:
  o The Transfer Term column will show the term the student can begin using the SETTW benefits.
  o The term indicator will show a 1 (fall), 2 (spring), or 3 (summer).

To view the Student’s full SSN click on the padlock.
SETTW Processing

• If a student is ineligible to receive an SETTW award, one of the following reasons should be selected from the Disqualified Reason drop-down list:
  o The recipient did not enroll within 10 days after the beginning of the term for which ISAC initially awarded the waiver
  o The recipient is enrolled at this school, but is not seeking an initial special education teacher licensure
  o The recipient accepted the Minority Teachers of Illinois (MTI) Scholarship Program or the Golden Apple Scholars of Illinois Program rather than the SETTW Program
  o Recipient declined the tuition waiver
  o Recipient is not an Illinois resident
  o Recipient is not a United States citizen or eligible noncitizen
  o Recipient is not making satisfactory academic progress
  o Recipient is in default on a student loan, or owes a refund on any state or federal grant

• If a college certifies a student as ineligible for an award, a Notice of Disqualification is sent to the applicant.
SETTW Processing

• If a recipient declines the Illinois Special Education Teacher Tuition Waiver, the waiver will be awarded to another eligible applicant for the same academic year.

• Colleges are encouraged to clearly communicate SETTW award amounts to students as part of the financial aid awarding/communication process.
  o Because the SETTW program converts to a loan if teaching requirements are not met, it’s important for students to be aware of their award amounts.
SETTW Teaching Requirements

• Recipients must teach two years on a full-time basis in the field of special education

• The teaching obligation must be fulfilled at a nonprofit Illinois public, private, or parochial preschool, elementary or secondary school beginning within one year immediately following graduation or termination of enrollment and continuing for two of the subsequent five years

• If teaching requirements are not fulfilled, the assistance received converts to a loan
  o Recipient must repay the entire amount of the award prorated according to the fraction of the obligation not completed, plus interest at a rate of 5% and any reasonable collection fees
  o Interest begins to accrue on the date the repayment obligation begins

• Repayment is to be completed within 10 years after the assistance converts to a loan
  o For SETTW recipients who were awarded a waiver prior to July 1, 2014, the repayment term is five years
Dual-Awarding Students Eligible for SETTW, MTI and/or Golden Apple

• If a student qualifies for SETTW, MTI and/or Golden Apple the student must choose which program they would like to use
  o A student cannot receive the benefits of two programs in the same award year
  o ISAC will send the student a letter asking them to choose which program they want to accept
  o These letters include a deadline date to return the form

• If a student decides to change which program benefit he/she wants to receive:
  o First confirm that the student has been awarded the other program before cancelling a payment request/claim that may have already been made
    ▪ For example, make sure that the student was awarded funds for MTI before cancelling a payment request for Golden Apple

• Program teaching obligations
  o SETTW requires two-year teaching commitment
  o Golden Apple requires a five-year teaching commitment
  o MTI has a one-year teaching commitment for each year that the scholarship is received
  o These programs will convert to a loan that the student must repay if the teaching commitment is not met.

• Schools can find more information on these programs on ISAC’s website in the FAA area, the Administrative Rules, and the User Guides
  o [isac.org/e-library/administrative-rules/2023-24-isac-rules.html](isac.org/e-library/administrative-rules/2023-24-isac-rules.html)
  o [isac.org/gap-access/#guide](isac.org/gap-access/#guide)
Ways to View Students Awarded GA, SETTW & MTI

- Click on icon
- This will take you to the Student Detail: Eligibility screen.
- Scroll down to view if the student was also awarded GA or SETTW
Using the "Sort" tab, you can create a list of students who have been awarded MTI, sorted by Award Date.

You can also create a list of students who have been awarded GA or SETTW.

After selecting your Sort options, click on the "List" tab to view the sorted list of students.

The MTI Student List Eligibility: View screen shows whether a student is also awarded GA or SETTW.

- Scroll all the way over using the scroll bar at bottom of screen.
Dual-Awarding Students with MTI & Golden Apple

- Example of a student for which payment was requested for both the MTI & GA scholarships
- The college must CANCEL one of the scholarships
- This will be an audit finding if not corrected
SETTW Resources

Illinois Special Education Teacher Tuition Waiver (SETTW) Program

Program News
(last updated August 8, 2023)

2023-24 Certification
2023-24 Award Determination
2023-24 Application
Enrollment Status Verification

2023-24 Certification

Functionality to certify eligibility for 2023-24 Illinois Special Education Teacher Tuition Waiver (SETTW) Program newly-awarded students – as well as transfer students – is available in the SETTW system.

Each of the twelve Illinois public universities with students who were awarded 2023-24 tuition waivers has been sent an e-mail from ISAC, with instructions to certify each student's eligibility via the SETTW system within 60 days of the date on which the e-mail is received.

If subsequent 2023-24 SETTW awards are announced, ISAC will send similar e-mail messages to impacted institutions.

Further details are provided at the Tuition Waiver Process page and in the Tuition Waiver Certification Process User Guide, which will soon be updated to reflect 2023-24 processing.
Golden Apple (GA) Scholars of Illinois Program
Golden Apple (GA) Scholars of Illinois Program

• Encourages academically talented Illinois students, especially minority students, to pursue teaching careers, especially at high-need, hard-to-staff schools

• Provides teacher preparation and tuition assistance for high school seniors and freshman and sophomore students at participating Illinois colleges

• Scholarship assistance with tuition, fees, and room and board or a commuter allowance

• Scholars go through a rigorous selection process

• The total number of scholarships awarded each year is contingent upon the funds appropriated by the Illinois General Assembly
Golden Apple (GA) Scholars of Illinois Program

• May qualify for up to $2,500 during their first or second year of being a Scholar, and up to $5,000 during their third, fourth or fifth year

• May receive the scholarship for the equivalent of four academic years (eight semesters or 12 quarters)

• Eligibility criteria, application and awarding is handled by the Golden Apple Foundation
  o Not-for-profit organization based in Chicago
  o Promotes excellence in Pre K–12 education
  o Scholars receive mentoring support from teachers who are part of the Golden Apple Network
    ▪ goldenapple.org/scholars
Golden Apple (GA) Scholars of Illinois Program

- Must earn a bachelor’s degree at one of the 53 Illinois universities that participate in the program and obtain Illinois teacher licensure.

- Must agree to teach, on a full-time basis, for a period of not less than five years at a non-profit Illinois public, private or parochial preschool, or an Illinois public elementary or secondary school.

- Must begin teaching within two years of the completion of your degree or certificate program for which the assistance was awarded.
  - If not fulfilled, the award will convert to a loan, plus interest.

- The Golden Apple Foundation monitors compliance with the teaching commitment requirements for each Scholar.
GA Eligibility Requirements

• To qualify for the GA program, an applicant must:
  o be a U.S. citizen or eligible non-citizen or meet the "undocumented student" criteria of the RISE Act
  o be a resident of Illinois (if dependent, both the student and parent/guardian must be residents of Illinois)
  o be a high school graduate or a recipient of a General Educational Development (GED) Certificate
  o not be in default on any student loan nor owe a refund or repayment on any state or federal grant
  o meet the satisfactory academic progress standards at the school
  o be enrolled at a four-year institution designated by the Foundation as a participating Illinois university on at least a half-time basis as a freshman through a senior
  o have earned a cumulative Grade Point Average (GPA) of 2.5 on a 4.0 scale if enrolled at the sophomore, junior or senior level
GA Eligibility Requirements

• To qualify for the GA program, an applicant must:
  o have not received 8 semesters or 12 quarters of the Golden Apple Scholarship
  o have entered into a program agreement and promissory note with the Golden Apple Foundation and ISAC
  o be enrolled in a postsecondary course of study leading to an initial teacher licensure or taking additional courses needed to gain Illinois State Board of Education (ISBE) approval to teach including alternative teacher licensure
  o have participated in all required programs and adhered to the residential guidelines and standard of conduct as a designated Golden Apple Scholar of the Foundation
  o have not been awarded an Illinois Special Education Teacher Tuition Waiver (SETTW) or the MTI Scholarship for the same academic period for which the Golden Apple Scholars of Illinois Program is requested.
Applying for GA

- Applications are accepted and processed by the Golden Apple Foundation - goldenapple.org/scholars
  - Submit online application along with references, personal statements, transcripts and standardized test scores
  - Participate in interviews

- Students may apply as a:
  - High school senior
  - College freshmen or sophomore at partner universities in Illinois
  - Community college students in Illinois

- Deadline date to submit application is April 1, 2024

- Once the Foundation has evaluated applicants and determined who may be eligible to receive the scholarship, the Foundation provides applicant data to ISAC which is uploaded to GAP Access
The Golden Apple Scholars of Illinois program is a teacher preparation and tuition assistance program for high school seniors and freshman and sophomore Illinois college students who have the determination and drive to be highly effective teachers in Illinois schools-of-need. We prepare aspiring teachers for immediate and lasting success in the most challenging teaching environments.

Scholars Receive:

- Up to $23,000 in total financial assistance for college, inclusive of paid Scholarships
- Extensive classroom teaching experience
- Academic and social-emotional support
- Job placement assistance
- Mentoring from our award-winning teaching faculty

Apply now at goldenapple.org/scholars
GA Certification & Awarding Process

• An Initial Certification record is created in the GA system when the list of applicants is provided to ISAC by the Golden Apple Foundation.

• The Foundation certifies an applicant’s eligibility each term

• Colleges are not responsible for certifying initial eligibility, their role starts with payment processing

• When the Foundation certifies that an applicant is eligible to receive a scholarship, the award amount will display on the Student Eligibility List: View screen.
  ○ The amount of each award is determined by the number of years the applicant has been a Golden Apple Scholar

• Colleges can view the status of an applicant on the Student Eligibility List: View screen.
GA Certification & Awarding Process

- The Foundation provides the award amount as part of the certification process each term.
If the applicants are certified as **not eligible**, one of these indicators will be provided by the Golden Apple Foundation:

- Probation
- Exits
- Not Reporting
GA Certification & Awarding Process

• The amount of each award is determined by the number of years the applicant has been a Golden Apple Scholar ("Year in Program")

• Values that the Golden Apple Foundation may provide for the "Year in Program" field are:
  o 1 = 1st year as a GA Scholar
  o 2 = 2nd year as a GA Scholar
  o 3 = 3rd year as a GA Scholar
  o 4 = 4th year as a GA Scholar
  o 5 = 5th year as a GA Scholar

• Communication to applicants regarding their award status is done by the Golden Apple Foundation
GA Award Amounts

• The maximum annual award - first or second year is $2,500
  o Semester schools will receive $1,250 per term
  o Quarter schools will receive $834 for the first quarter, and $833 for the second and third quarter per term

• The maximum annual award - third, fourth or fifth year is $5,000
  o Semester schools will receive $2,500 per term
  o Quarter schools will receive $1,667 for the first and second quarters, and $1,666 for the third quarter per term
GA Payment Process

• After the certification and awarding process has been completed, payment functionality will be made available in GAP Access.

• Only the term(s) that have been certified as eligible will display on the Payment Request Entry screen.
  - For example, in September, only the fall term payment will be available to request.

• Payment claims are requested by the colleges by term for awarded students who are enrolled and continue to meet eligibility requirements.

• Colleges can request payment for students in the GA Student Detail: Payment screen.

• If the student has applied for or is enrolled in a term(s) which is less than the award year, they may receive the full award based on their year in the program.
GA Payment Process

• If an adjustment is needed to increase or decrease an award
  o A school can submit a request asking to increase/decrease up to the Annual Award Amount for the term
  o GAP Access will process the new payment request and will send an additional payment minus any previous funds paid if it is an increase. If it is a decrease, it will process that request and adjust the award accordingly

  • For Example: The annual award amount shown is $2500 for term 1 and the school only requested $1250 for term 1. A request can be submitted to increase the award up to the full annual award amount for term 1
  • GAP Access will process the additional request and remit payment for $1250 and increase the amount paid for the term to $2500

![GA 2023-2024: Student Payment List: View](image)
GA Payment Process

• By submitting a payment request to ISAC, a college is certifying that the student meets all eligibility criteria

• Submitting payment requests is a two-step process, which involves generating the request and then submitting the request

• ISAC authorizes a voucher in the amount of the claim and submits the voucher to the State Comptroller’s Office

• Scholarship funds are paid directly to the approved institution of record which certified the applicant's eligibility by submitting a payment request
The **Annual Award Amount To Date** is the amount that the Golden Apple Foundation has certified/awarded a student up to the current date.

The Foundation certifies/awards a student for ONLY ONE TERM AT A TIME.

For example: If we are currently in the Fall term, then the **Annual Award Amount To Date** is reflecting the Fall term amount only, not the entire award year.

If the same student is then certified/awarded for the Spring term, then the **Annual Award Amount To Date** will increase to reflect the two term amounts combined.

- You may need to use the horizontal scroll bar to navigate farther to the right to see these columns.
GA Payment Process

Select:
- **Payment** to request a payment
- **Cancel** to cancel a previously requested award
- **Ineligible** to be completed for students who are ineligible
- **Delete** to remove the payment request before submitting

Colleges are required to report each Scholar’s academic level (e.g., Freshman, Sophomore, Junior, or Senior) in the "Academic Level" field.

All ineligible reasons will take away (de-obligate) the award EXCEPT: “Not Enrolled” and “Not Enrolled at least half time” in first term, or second quarter.
GA Payment Process

- Funds are issued by the State Comptroller directly to the institution.
- Upon receipt of the scholarship funds from the Comptroller, the college should verify the student's enrollment status for the term for which the award was intended.
- If the recipient is enrolled, the institution may credit the scholarship funds to the recipient’s account.
- If the recipient has withdrawn, or if the college has reduced the amount of the award so as not to exceed the cost of attendance, the college must make the adjustment and indicate the reason on the GA Student Detail: Payment screen.
- As part of our ongoing efforts to best leverage appropriated funds to award as many eligible students as possible, priority payment request dates are established for each term.
GA Payment Process

• Payment is made to colleges through an offset process
  o As part of this process, new payment requests are compared to outstanding amounts owed to ISAC, and payment is made accordingly
  o Refund checks should not be sent for cancellations/adjustments made throughout the award year
  o Funds should only be returned to ISAC after a final reconciliation has been completed at the end of the award year
  o Information about the payment offset process and reconciliation is located in the Refunds and Unpaid Claims section in the Processes area
    o isac.org/faas/processes/refunds-and-unpaid-claims/payment-offset-and-reconciliation-map.html
GA Payment Reports

• A Payment Result Summary and Invoice Detail Report can be viewed or printed by selecting the report tab in the GA system the day after a payment request has been processed.

• The report includes Payment Results and Payment Exceptions as well as Invoice Detail about the payment claim.

• The Payment Results/Exceptions report should be reviewed the day after submitting payment requests to see which requests, if any, did not process as expected.
GA Payment Reports

- The last page of the Payment Results/Exceptions report provides invoice information, including amount due to the school and the invoice number.
- ISAC authorizes a voucher in the amount of the payment invoice and submits it to the State Comptroller’s Office which issues payment to the institution and vouchers are emailed to the Financial Aid Director.
- The invoice number will be referenced on the voucher authorizing payment from the State Comptroller.
- Colleges can match the invoice number on the Payment Results/Exceptions report with the voucher.
Program Requirements

• Scholars sign an agreement to teach for five years in an Illinois School of Need

• The five-year teaching commitment must start within two years after completion of the degree or certificate program for which the scholarship was awarded
  - The recipient must teach continuously until the teaching requirement is fulfilled

• If the student is unable or unwilling to fulfill the teaching commitment, the award converts to a loan
  - The recipient must repay the entire amount of the award prorated according to the fraction of the obligation not completed

• Repayment is to be completed within 10 years after the assistance converts to a loan
Golden Apple Scholars of Illinois Program

Program News
(last updated January 12, 2024)

2023-24 Program Funding
2023-24 Payment
2023-24 Application, Certification and Award Determination

2023-24

Program Funding

The 2024 fiscal year (July 1, 2023 – June 30, 2024) appropriation for the Golden Apple Scholars of Illinois Scholarship is $10,750,000.

Payment

Important dates and reminders for 2023-24 Golden Apple payment processing:

- As part of our ongoing efforts to best leverage appropriated funds to award as many eligible students as possible, priority payment request (i.e., claim) deadline dates are established for each term:
  - ISAC is accepting claims for the second (spring semester and winter quarter) term.
ISAC Contact Information

School Services
866-247-2172
isac.schoolservices@illinois.gov

ISAC Call Center – Student Services
800-899-4722
isac.studentservices@illinois.gov

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Partner Services

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Questions/Comments

Thank you for attending today!