

**ILLINOIS SPECIAL EDUCATION TEACHER TUITION WAIVER (SETTW) PROGRAM
NOTICE OF INCOMPLETE APPLICATION**

This letter is to notify you that the Illinois Student Assistance Commission (ISAC) has determined that your [AcadYear] Illinois Special Education Teacher Tuition Waiver (SETTW) Program Application/Teaching Agreement/Master Promissory Note is not complete. For priority consideration a completed application must be postmarked or electronically signed on or before March 1, [Year1]. Your application/master promissory note will be considered complete as of the date you supply all required information.

Refer to the reverse side of this letter for a detailed explanation of the missing information. If you did not provide your signature, your application/promissory note is also enclosed. Please use the reverse side of this page to provide all missing information, sign and date the document(s) in ink and return the required documentation to:

Illinois Special Education Teacher Tuition Waiver Processing - D
Illinois Student Assistance Commission
1755 Lake Cook Road
Deerfield, IL 60015-5209

There are a limited number of available waivers, so you are encouraged to continue seeking additional financial aid resources to fund your educational expenses.

ISAC administers other scholarship and grant programs that can provide financial assistance to help you pay for college. To learn more about the financial aid process and available programs, visit our website at isac.org. You may also communicate directly with an ISAC Call Center Representative via phone at 800.899.ISAC (4722) or e-mail at isac.studentservices@illinois.gov.

Applicant Services Department
Program Services and Compliance Division

[Page2]

[FirstName] [LastName]

[Date]

Incomplete Application for: [AcadYear] Illinois Special Education Teacher Tuition Waiver Program

The following information is incomplete, missing or invalid:

[IncompleteReason]

Signature

Date

SAMPLE