Seneca Township High School

Postsecondary and Career Expectations

Each student should have an individualized learning plan to help make decisions about career and post-secondary (PS) education or training, to plan a course of study, and to make financial aid assessments with family members.



- Memorize basic profile information (legal name. address, phone numbers, etc.)
- Set up Career Cruising account
- Understand career clusters and related careers
- Compare and contrast strengths and weaknesses with career choice
- Research career and labor market information and opportunities
- Attend career exploration events
- Be exposed to employability
- Understand opportunities to earn postsecondary credit in high school
- Understand relationship between grades and attendance in postsecondary choices
- Understand criteria to get into college of choice



By the end of 9th grade

- Develop Naviance portfolio
- Participate in building a resume and cover letter in English
- Research career prerequisites and opportunities to learn
- Complete all Self-Discovery assessments in Naviance
- Take a Career interest assessment
- Know how personality attributes relate to careers
- Take a skills assessment and learn what careers match with those skills
- Learn professional etiquette
- Understand criteria to apply for scholarships
- Know learning style and how it relates to career interest
- Know about AP programs
- Understand relationship between community service and extracurricular activities and postsecondary goals
- Complete community service opportunities
- Register for an elective to explore career interest during sophomore year

By the end of 10th grade

- Identify a career pathway and further explore career information and career requirements
- Complete ASVAB for career planning
- Participate in resume building opportunities in English
- Learn professional etiquette
- Research career prerequisites and education needed for those careers
- Complete Strengths Explorer assessment in Naviance
- Participate in reality store
 - Learn budgeting
 - Know how salary impacts standard living
 - Analyze cost effectiveness of career and lifestyle choices
- Explore a summer and/or part-time job
- · Select related high school courses to postsecondary plan
- Complete an elective to explore career interest
- Complete community service opportunities
- Know about AP and dual credit programs

By the end of 11th grade

- Explore a job shadowing experience
- Update Naviance portfolio
- Learn professional etiquette
- Complete ASVAB for career planning
- Write a resume and a personal statement in English
- Participate in mock interviews
- Ensure coursework aligns with postsecondary option
- Understand real cost of postsecondary options
- Know the difference between need-based and merit-based financial aid programs
- Know where to find scholarship opportunities
- Attend a financial aid workshop with a family member
- Speak with college, trade, or military representatives
- Know 3-5 match schools
- Attend a college fair and/or a college visit
- Identify postsecondary plans related to interests
- Complete an elective to explore career interest
- Develop public speaking skills
- Research college entrance requirements

By the end of 12th grade

- Explore internship opportunities
- Update resume and cover
- Complete ASVAB for career planning
- Research career prerequisites and education needed for those careers
- Learn professional etiquette
- Apply for grants or scholarships
- Attend a financial aid workshop with a family member
- Know terms and conditions of any scholarship or loans
- Compare and contrast award letters
- Complete and understand FAFSA
- Understand pay stubs, W-2's, and income taxes
- Plan at least two college visits
- Complete community service opportunities
- Earn postsecondary credit
- Complete and submit college applications
- Identify postsecondary options related to interests
- Complete an elective to explore career interest
- Meet with counselor to discuss postsecondary options
- Attend a college visit or fair

Career Exploration and Development
Financial Aid and Literacy

Post-Secondary Education Exploration, Preparation, and Selection