Illinois Student Assistance Commission

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Illinois Student Assistance Commission
Lapsed Appropriation Request Form
SCHOOLS

for Court of Claims filings for the Monetary Award Program (MAP)
and all Scholarship and Specialized Grant Programs

When filing a claim with the Illinois Court of Claims, include the information requested below. Use this form or create your own form that includes the same information requested on this form. Attach one copy of the request form to each of the six copies of the Lapsed Appropriation Claim form and documentation filed with the Illinois Court of Claims. There is a two-year time limit to file a claim for funds {705 ILCS 505/22(h)}.

SCHOOL'S MAP CODE	
SCHOOL'S NAME	
ACADEMIC YEAR	
ISAC PROGRAM	
TOTAL NUMBER OF STUDENTS CLAIMED	

SSN	NAME (Last, First)	Term*	Total Amount of Claim	Total to Be Paid This Term	Cr Hrs	FPS Date/ Trans#	For ISAC Decision Only	
							Approved Yes/No	Reason Denied

* 1 = 1st Semester/Quarter
2 = 2nd Semester/Quarter
3 = 3rd Quarter

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INSTRUCTIONS and DEFINITIONS

SSN: Last four digits of Student's Social Security Number (SSN)

NAME: Student's last name and first name

Term: The term for which payment is requested. Use a different line for each term.

Amount of Claim: The amount being claimed through the Illinois Court of Claim for this student, for this term.

Total to Be Paid This Term: The amount being claimed on this form, **plus** the amount already paid for this student, for this term.

Examples:

Student A is eligible for $2,000. Previous MAP payment = $1,200. Amount of this claim = $600 [cr hrs = 14]. Total to be paid this term = $1,800

Student B is eligible for $1,500. Previous MAP payment = $0. Amount of this claim = $750 [cr hrs = 9]. Total to be paid this term = $750

Cr Hrs: Total number of credit hours the student was enrolled in for the term.

FPS Date/Trans #: FAFSA Processing System (FPS) Date = Date of the *Student Aid Report* (SAR)/*Institutional Student Information Record* (ISIR) and the Transaction # for which the payment is being requested. The FPS date must be equal to, or prior to, the MAP closing date for that academic year SAR/ISIRs processed after the program closing date cannot be used to calculate MAP eligibility (e.g., In 2025-2026, the SAR/ISIR must be processed prior to 6/5/26- this exact date varies each award year).